

**ASSOCIATION OF SUMMER VILLAGES OF ALBERTA**  
**BOARD MEETING 6:00PM**  
**December 11, 2025**  
[Meeting ID: 891 3459 1440](#)

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**ZOOM ATTENDANCE:** Mike Pashak, Brian Waterhouse, Rob Dickie, Curtis Schoepp, Marlene Walsh, Kim Bancroft, Julie Maplethorpe, Ian Rawlinson, Ren Giesbrecht, Gwen Jones and Dan Hiller

**REGRETS:**

**RECORDING:** Kathy Krawchuk, Executive Director

**FINANCE:** Colleen Ewashko – **Absent with Regrets**

**1. CALL TO ORDER**

President Mike Pashak called meeting to order at 6:02pm.

**2. NEW DIRECTORS WELCOME FROM PRESIDENT**

Mike welcomed Dan Hiller and Gwen Jones to the ASVA on behalf of the Executive and Board of Directors.

**3. CALL FOR NOMINATIONS – Past President Mike Pashak**

**A. President**

Director Ren Giesbrecht put forward Nomination: Brian Waterhouse for President.

Mike Pashak called once, twice, three times, declaring Brian Waterhouse President by acclimation.

**Res. 25-60**

***Moved by Ren Giesbrecht that Brian Waterhouse has kindly accepted the nomination of President, by acclimation.***

**CARRIED**

**4. PAST PRESIDENT TO TURN CHAIR TO NEWLY ELECTED PRESIDENT**

The Past President turned the meeting over to President, Brian Waterhouse at 6:05 pm.

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**5. CALL FOR NOMINATIONS – President Waterhouse called the following:**

**A. Nomination for Vice President**

Director Julie Maplethorpe put forward Nomination: Ren Giesbrecht for Vice President.  
President Waterhouse called for additional nominations once, twice, three times, declaring Ren Giesbrecht Vice President by acclimation.

***Res. 25-61***

***Moved by Julie Maplethorpe that Ren Giesbrecht has kindly accepted the nomination of Vice President, by acclimation.***

**CARRIED**

**B. Nomination of Treasurer**

Past President Mike Pashak put forward Nomination: Rob Dickie for Treasurer. President Waterhouse called for additional nominations once, twice, three times, declaring Rob Dickie Treasurer by acclimation.

***Res. 25-62***

***Moved by Mike Pashak that Rob Dickie continues as ASVA's Treasurer by acclimation.***

**CARRIED**

**6. ADDITIONS TO THE AGENDA**

President Waterhouse added 12 L) Board Member Code of Conduct, Policy # 216 and 12 M) Board-Executive Director Covenant, Policy # 219, to the Agenda.

**7. APPROVAL OF THE AGENDA**

***Res. 25-63***

***Moved by Rob Dickie that the Agenda of December 11, 2025 be approved as amended.***

**CARRIED**

**8. MINUTES**

- A. Approval of September 16, 2025 Meeting Minutes
- B. Approval of October 16, 2025 Draft AGM Minutes

**Res. 25-64**

*Moved by Ian Rawlinson that the September 16, 2025 Board Minutes, be approved as presented.*

**CARRIED**

**Res. 25-65**

*Moved by Mike Pashak that the October 16, 2025 Draft AGM Minutes, be approved as presented.*

**CARRIED**

**9. DELEGATIONS – None at this Time**

**10. FINANCIALS**

- A. Income Statement & Cash Position for Period Ending October 31, 2025
- B. 2025 Conference Financials

President Brian Waterhouse provided the Board with a brief overview of the finances up to October 31, 2025 and Treasurer Rod Dickie provided the 2025 conference financials.

**Res. 25-66**

*Moved by Rob Dickie that the financial report for October 31, 2025, and the 2025 Conference Financials be accepted as information.*

**CARRIED**

**Res. 25-67**

*Moved by Ren Giesbrecht that any funds received by the Summer Villages specifically for silent auction items for the annual conference be utilized as a cash donation. The Executive Director is no longer required to personally go out and purchase silent auction items using those donated funds.*

**CARRIED**

**11. OLD BUSINESS ARISING FROM SEPTEMBER 16, 2025 MINUTES – None at this Time**

**12. NEW BUSINESS**

**A. Review Annual Work Plan Policy #105**

***Res. 25-68***

***Moved by Mike Pashak to accept the proposed amendments to Policy # 105, with the two (2) amendments under “Ongoing”, being that of CAO Focus Group Sessions and Annual Meetings by Region.***

**CARRIED**

**B. Conference & Evaluation Survey Results**

- 1) Approve 20% conference incentive to the ED;
- 2) Confirm selection of volunteers for the COC

***Res. 25-69***

***Moved by Mike Pashak that Executive Director, Kathy Krawchuk be approved to receive the 20% conference incentive pay of \$8378, from the net profit of this year’s ASVA’s conference.***

**CARRIED**

Interest shown in joining the Conference Organizing Committee:

Rob Dickie  
Brian Waterhouse  
Ian Rawlinson  
Dan Hiller  
Ren Giesbrecht  
Marlene Walsh

**C. 2026 ASVA Membership Fees**

**Res. 25-70**

***Moved by Mike Pashak that the 2026 ASVA Membership Fees remain the same as in 2025.***

**CARRIED**

**D. 2026 ASVA Proposed Budget**

**Res. 25-71**

***Moved by Rob Dickie to accept the proposed amended 2026 budget as presented.***

**CARRIED**

**E. Report on Meeting with Honorable Dan Williams, Municipal Affairs**

Mike Pashak informed the Board on what was discussed with Minister Williams at the ABmunis Convention, November 12<sup>th</sup>. Discussions ensued.

**Res. 25-72**

***Moved by Ren Giesbrecht to accept this item as information.***

**CARRIED**

**F. ASVA Outreach & Follow-Up**

- 1) AGM Resolutions & How to Move Forward
  - 2) Board Topics/Member Topics
  - 3) 2025 ASVA Conference Open Mic, Friday October 17th
- Discussions ensued.

**Res. 25-73**

***Moved by Dan Hiller that the ASVA President, send a holiday newsletter to the membership and follow up with quarterly updates.***

**CARRIED**

**Res. 25-74**

***Moved by Ren Giesbrecht to move the Board Topics and Member Topics to the COC for review and consideration.***

**CARRIED**

**Res. 25-75**

***Moved by Ian Rawlinson that the 2025 ASVA Conference Open Mic notes be forwarded to the COC for review and consideration.***

**CARRIED**

**G. ASVA Website Revamp**

- 1) LOOP**
- 2) NUEQUEST**

Kathy explained to the board that she had reached out to two companies regarding an ASVA Website Revamp. Discussions ensued.

**Res. 25-76**

***Moved by Ren Giesbrecht that Executive Director Kathy Krawchuk contact LOOP, and work with them on revamping the ASVA website, and furthermore, and bring a first draft copy back to the board at a further meeting date for review and comments.***

**CARRIED**

**H. CAO Focus Group Session #2**

**Res. 25-77**

***Moved by Julie Maplethorpe to accept this item as information.***

**CARRIED**

**I. Collaboration on Lake Management**

**Res. 25-78**

***Moved by Ian Rawlinson that Brian and Ian work together to set up a webinar for the Summer Villages on Water Quality.***

**CARRIED**

**J. Joint Use Planning Agreement**

Brian Waterhouse explained to the board that the JUPA used to be a requirement for Summer Villages. Discussions ensued.

**Res. 25-79**

***Moved by Ren Giesbrecht that the ASVA send this letter to the membership as information.***

**CARRIED**

**K. POPA – Privacy Management Plans**

**Res. 25-80**

***Moved by Kim Bancroft that Brian reaches out to ABmunis in regards to the POPA template, and report back to Marlene and Kathy, and furthermore, bring it back to the February 2026 Board meeting.***

**CARRIED**

**L. Board Member Code of Conduct – Policy # 216**

**Res. 25-81**

***Moved by Mike Pashak that the word “my” is removed from the policy, and that Executive Director Kathy Krawchuk sends this policy to the board members for signature.***

**CARRIED**

**M. Board – Executive Director Covenant – Policy #219**

**Res. 25-82**

***Moved by Ian Rawlinson that Executive Director Kathy Krawchuk sends this policy to the board members for signature.***

**CARRIED**

**13. ITEMS FOR INFORMATION**

- A. Action List
- B. 2025 Life Recipient Award Gary Burns – Thank you
- C. Minister Williams Correspondence – Ma-Me-O-Beach
- D. Ma-Me-O-Beach Follow Up Letter – Brian Waterhouse

**14. Internal Reports & Committee Reports**

- A. President's Report – circulated with agenda
- B. Executive Director's Report – circulated with agenda

**15. External Meetings and Reports**

**Appointment of Directors to Vacant Portfolios (defer until new Board members)**

- A. ABmunis – **Ren** (Verbal Report Given)
- B. ALMS – Vacant
- C. Aquatic Invasive Species – Alberta Government – Vacant
- D. Lake Stewardship/AIS – Vacant
- E. Decibel Coalition – **Brian** - attached
- F. Alberta Water Council (AWC) – **Brian** attached
- G. Pigeon Lake Watershed Assoc. – **Brian** attached
- H. Municipal Sustainability Strategy Advisory Committee (MSSAC) – **Kathy** attached
- I. LILSA – **Ren**
- J. SVLSAC – **Ren**
- K. FIRESMART – **Ren**
- L. Forest Resource Improvement – Vacant
- M. AB Municipal Water & Wastewater Program (Grants) – **Mike**
- N. Water for Life (Grants) – **Mike**
- O. WPAC – Athabasca – **Curtis**

- P. WPAC – Wabamun – Rob
- Q. AB Invasive Species Council (AISC) – Marlene
- R. MCCAC -Vacant

**Res. 25-83**

***Moved by Ian Rawlinson that items 13, 14 and 15, be accepted as information.***

**CARRIED**

**16. ROUND TABLE**

**Brian – Sundance Beach**

- May 29, the East part of Sundance Beach was hit by a severe windstorm, bringing down several trees across the main road. Unfortunately, two trees also came down on two separate homes. These trees were location in the road right-of-way and one of the homeowners felt because the trees were in the right-of-way, the summer village should be liable for the tree removal and home repairs.

Our insurance company replied in part to the homeowner with the following statement:  
"The liability of a municipality is governed by the Municipal Government Act. Per the Act the following sections would apply and would absolve our insured of any liability:

527.2 Subject to this and any other enactment, a municipality is not liable for damage caused by anything done or not done by the municipality in accordance with the authority of this or any other enactment unless the cause of action is negligence or any other tort."

What this says is because it was the wind that blew the tree down, the summer village is not negligent and therefore not liable.

**Rob – Betula Beach**

- Five (5) Summer Villages are starting to adopt LUBs, however, Betula Beach had some issues – going back to the drawing board

**Mike – Half Moon Bay**

- **Nothing to Report**

**Julie – Jarvis Bay**

- Jarvis Bay recently completed the modernization and beautification project in Petro Beach Day Use Park. We installed accessible picnic tables and used environmental design to limit unwanted activity such as late-night loitering, driving or launching through environmentally sensitive areas and vandalism

**Curtis – Whispering Hills**

- Things are slow at the Summer Village, snow removal started

**Ren – West Cove**

- Shoreline erosion mitigation recovery project moving along, unfortunately, some vandalism occurring

**Marlene –Val Quentin**

- LUB rewrite – close to public hearing
- ACP grant application – Tri Region submitted grant application for asset management

**Ian – Crystal Springs**

- 2 questions- Kathy maybe you can send this to the membership
- A village mayor contacted me and wants to know if any other villages have a 'salary' for being mayor and not simply an honorarium for meetings?
- Same village with this question. Any summer villages have a 'company' run their village-CEO, CAO, Development etc. Are there any companies that do this?

**Kim – Island Lake South**

**Larkspur**

**Bondiss**

**Sunset Beach**

**Whispering Hills**

- **Nothing to Report**

**Gwen Jones - Sunset Point**

- **Nothing to Report**

**Dan Hiller – Rochon Sands**

- Tour of pumphouse on Red River Lake
- Boat launch maintenance

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**17. ADJOURNMENT**

The December 11, 2025 ASVA Zoom Board meeting adjourned at the hour of 8:50 pm.

**18. NEXT MEETING:** January 20, 2026 via Zoom Meeting ID: 878 9136 6509