

**ASSOCIATION OF SUMMER VILLAGES OF ALBERTA**  
**BOARD MEETING 6:00PM**  
**September 16, 2025**  
[Meeting ID: 861 7750 1973](#)

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**ZOOM ATTENDANCE:** Mike Pashak, Brian Waterhouse, Rob Dickie, Curtis Schoepp, Marlene Walsh, Kim Bancroft, Julie Maplethorpe, Ian Rawlinson, Ren Giesbrecht, and Kathy Dion

**REGRETS:** Colleen Ewashko

**RECORDING:** Kathy Krawchuk, Executive Director

**FINANCE:** Absent with Regrets

**1. CALL TO ORDER**

President Mike Pashak called meeting to order at 6:01pm.

**2. ADDITIONS TO THE AGENDA**

**3. APPROVAL OF THE AGENDA**

*Res. 25-46*

*Moved by Brian Waterhouse that the Agenda of September 16, 2025 be approved as presented.*

**CARRIED**

**4. MINUTES – July 30, 2025**

*Res. 25-47*

*Moved by Ian Rawlinson that the July 30, 2025 Board Minutes, be approved as presented.*

**CARRIED**

**5. DELEGATIONS – None at this Time**

**6. FINANCIALS**

**A. Income Statement & Cash Position for Period Ending August 31, 2025**

Executive Director Kathy Krawchuk provided the Board with a brief overview of the finances up to August 31, 2025.

*Res. 25-48*

*Moved by Rob Dickie that the financial report for August 31, 2025, be accepted with a change to the Insurance & WCB % of Budget to read 100%*

**CARRIED**

**7. OLD BUSINESS ARISING FROM July 30, 2025 MINUTES**

**A. Discussion/Information - 2025 Conference Update – Draft Budget, Conference Program, Sponsorship & Trade Show Booth Commitments**

COC presented copies of the draft budget, conference program, sponsorship and trade show commitments as information, and asked the Board if they had any questions. Discussions ensued.

***Res. 25-49***

***Moved by Ren Giesbrecht that the 2025 Conference Update information be accepted as information.***

**CARRIED**

**8. NEW BUSINESS**

**A. Discussion/Approval – Life Membership Policy #301 – Wording under “Honorary Life Member Can be a Rate Payer of an SV Who”**

Kathy explained that she was questioned about the wording in the policy, and informed the board that this was discussed by the COC and we were happy with the wording. I spoke to Mike and he thought it would be a good discussion to have with the Board. Discussions ensued.

***Res. 25-50***

***Moved by Ren Giesbrecht to bring back Policy #301, Life Membership, to review the wording of the policy and consider developing a policy to recognize long term members.***

**CARRIED**

**B. Discussion/Approval – 2025 Life Membership Nominations Received**

Kathy and the COC announced the Nominee’s for the 2025 Life Member Award. Discussions ensued.

**Res. 25-51**

***Moved by Brian Waterhouse that Gary Burns be chosen as ASVA's 2025 recipient to receive the Life Membership Award, and furthermore, that Kathy sends a letter notifying him of this information, as well, notify all the other nominees that they were not chosen as the successful recipient for this year.***

**CARRIED**

- C. Discussion/Approval –2025 McIntosh Bulrush Nominations Received**  
Kathy and the COC announced the Nominee's for the 2025 McIntosh Bulrush Award. Discussions ensued.

**Res. 25-52**

***Moved by Ren Giesbrecht that the Summer Village of Birchcliff be chosen as ASVA's 2025 recipient to receive the McIntosh Bulrush Award, and furthermore, that Kathy sends a letter notifying the recipient of this information, as well, notify all the other nominees that they were not chosen as the successful recipient for this year.***

**CARRIED**

- D. Discussion/Approval –2025 Submitted Resolutions by SV Birchcliff**
- 1) BCC-25-104 – Municipal Enforcement of Disturbance Standards
  - 2) BCC-25-104 – Infrastructure Funding for Summer Villages

**Res. 25-53**

***Moved by Mike Pashak that Executive Director Kathy Krawchuk, contact the Summer Village of Birchcliff and recommend a couple of changes. In BCC-25-104 – Municipal Enforcement of Disturbance Standards, Paragraph #4, change AUMA to ASVA, and suggest using the wording "if desired may opt in to", after "Summer Villages", and in BCC-25-104 – Infrastructure Funding for Summer Villages, by changing AUMA to ASVA.***

**CARRIED**

**E. Discussion/Approval – 2025 Draft Annual Report**

Kathy and the COC presented the Board with the draft annual report for ratification. She explained there are a few minor formatting tweaks to be made, but wanted to hear the boards thoughts. Discussion ensued.

**Res. 25-54**

***Moved by Brian Waterhouse that the Annual Report be approved in principle with the changes to the executive Director's Report and the ASVA History Section as discussed.***

**CARRIED**

**F. Discussion/Approval – ASVA Board Member Appointment(s)**

Marlene Walsh informed the board of her thoughts on having some new people join as board members. Discussions ensued.

**Res. 25-55**

***Moved by Mike Pashak that Executive Director Kathy Krawchuk contact both candidates, and ask them to submit a letter of interest, outlying why they would like to be the next ASVA Board Member, and what attributes each of them can bring to the ASVA Board, and furthermore, that they submit their letter of interest to ASVA President Mike Pashak by October 1<sup>st</sup>, 2025.***

**CARRIED**

**G. Discussion/Approval – Potential Round Table with RCA (Recycling Council of Alberta)**

Kathy explained to the board that she had a meeting with RCA, and that they are interested in the summer villages, and would like to lean more as to what each village is doing for recycling etc. Discussions ensued.

**Res. 25-56**

***Moved by Ian Rawlinson that Executive Director Kathy Krawchuk ask RCA to join ASVA as a Delegation at an upcoming meeting.***

**CARRIED**

**9. ITEMS FOR INFORMATION**

- A. Action List – (Tabled until November 18, 2025 Board Meeting)
- B. Water (Ministerial) Regulation Change – Riparian Restoration Watering
- C. ABmunis Convention Invite for President and Executive Director

**Res. 25-57**

***Moved by Mike Pashak that Items 9 A, B, and C, be accepted as information.***

**CARRIED**

**10. Internal Reports & Committee Reports**

- A. **President's Report** – circulated with agenda
- B. **Executive Director's Report** – circulated with agenda

**Res. 25-58**

***Moved by Brian Waterhouse that Items 10A and B be accepted as information.***

**CARRIED**

**11. External Meetings and Reports**

**Appointment of Directors to Vacant Portfolios (defer until new Board members)**

- A. ABmunis – **Ren** (Verbal Report Given)
- B. ALMS – Vacant
- C. Aquatic Invasive Species – Alberta Government – Vacant
- D. Lake Stewardship/AIS – Vacant
- E. Decibel Coalition – **Brian** - attached
- F. Alberta Water Council (AWC) – **Brian** attached
- G. Pigeon Lake Watershed Assoc. – **Brian** attached
- H. Municipal Sustainability Strategy Advisory Committee (MSSAC) – **Kathy** attached
- I. LILSA – **Ren**
- J. SVLSAC – **Ren**

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- K. FIRESMART – Ren
- L. Forest Resource Improvement – Vacant
- M. AB Municipal Water & Wastewater Program (Grants) – Mike
- N. Water for Life (Grants) –Mike
- O. WPAC – Athabasca – Curtis
- P. WPAC – Wabamun –Rob
- Q. AB Invasive Species Council (AISC) – Marlene
- R. MCCAC -Vacant

**Res. 25-59**

***Moved by Kim Bancroft that the external meeting and reports be accepted as information.***

**CARRIED**

**12. ROUND TABLE**

**Mike – Half Moon Bay**

- Work continues on the LUB review and update
- HMB is in the planning phase for the construction of an internal wastewater collection system
- Shoreline Restoration projects could be of interest to many members and ASVA should consider this topic for an ASVA-led Forum or 2026 Conference
- A draft 2026 budget should be discussed with the ASVA Executive before it is presented to the Board

**Rob – Betula Beach**

- Wabamun Summer Villages continue to work on their Land Use Bylaws

**Brian – Sundance Beach**

- Sundance Beach council attended the Elected Official training August 27 in Leduc. This session was well attended and Mike did a great job introducing everyone to the ASVA and what we do.

**Julie – Jarvis Bay**

- The Summer Village of Jarvis Bay had their elections in early July. One of our longtime Councillors named Annabelle Wiseman retired from being an Elected Official after serving 27 years continuously; she served as Mayor, Deputy Mayor and Councillor over the years, served on

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various boards, committees and commissions including the ASVA. She was a strong advocate for summer villages and remains a member-at-large on the Jarvis Bay MPC

- Council is now composed of Julie Maplethorpe - Mayor, Dave Garratt - Deputy Mayor and John Cuthbertson - Councillor
- The LUB is still in the works as many people have stepped forward with comments about short term rentals and there is more consideration to be had on this item.
- Using our 10 Year Road Plan we will be completing road construction in the next month in the area of the Jarvis Bay Country Estates, with the hopes that the weather cooperates and can be completed in full this fall

**Curtis – Whispering Hills**

- Emergency Management Plan
- Emergency Agreement with County
- Collaboration with 6 villages and County for waterline
- Grant is in for pickleball and basketball courts

**Ren – West Cove**

- Approved Shoreline Restoration project, doing parks 1, 2, 3, first 3 parks costing \$160k, every other park will cost \$100k each

**Marlene – SV Val Quentin**

- Bylaws - Consider a common portal for sharing of common Bylaws that have been approved either through LGAA or ASVA or both

**Ian – Crystal Springs –**

- 2 new councillors
- SVCS- Part of "Joint services" and 7 villages share one administration, CEO, CAO, public works etc. One village has left, so creates financial issues...MaMeO 's future could have massive impact as that would bring the total Summer Village members to 5.
- Agenda topic, perhaps a forum on In Lake Management options

**Kim – Island Lake South**

**Larkspur**

**Bondiss**

**Sunset Beach**

**Whispering Hills**

- The Summer Villages in the Athabasca area are working to set up a new Emergency Management Agreement as this will no longer be handles by our County

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**Kathy- Val Quentin**

- Winter festival, developing a community group
- Clean up of trailers ongoing

**13. ADJOURNMENT**

The September 16, 2025 ASVA Zoom board meeting adjourned at the hour of 8:20 pm.

**14. NEXT MEETING: TBD**