

ASSOCIATION OF SUMMER VILLAGES OF ALBERTA

BOARD MEETING 6:30PM

July 30, 2025

[Meeting ID: 861 7750 1973 and In Person Wyndham Edmonton Hotel & Conference Centre](#)

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**ATTENDANCE:** Mike Pashak, Brian Waterhouse, Rob Dickie, Curtis Schoepp, Marlene Walsh, Kim Bancroft, Julie Maplethorpe, Ian Rawlinson, Ren Giesbrecht and Kathy Dion

**ZOOM ATTENDANCE:**

**REGRETS:** Ian Rawlinson

**RECORDING:** Kathy Krawchuk, Executive Director

**FINANCE:** Colleen Ewashko

**1. CALL TO ORDER**

President Mike Pashak called meeting to order at 6:43pm.

**2. ADDITIONS TO THE AGENDA**

**3. APPROVAL OF THE AGENDA**

*Res. 25-29*

*Moved by Brian Waterhouse that the Agenda of June 19, 2025 be approved as presented.*

**CARRIED**

**4. MINUTES – April 07, 2025**

*Res. 25-30*

*Moved by Ren Giesbrecht that the April 07, 2025 Board Minutes, be approved as presented.*

**CARRIED**

**5. DELEGATIONS – None at this Time**

**6. FINANCIALS**

**A. Income Statement & Cash Position for Period Ending April 30, 2025**

Treasurer Rob Dickie provided the Board with a brief overview of the finances up to June 30, 2025.

*Res. 25-31*

*Moved by Rob Dickie that the financial report for April 30, 2025, be accepted as information.*

**CARRIED**

**B. GIC Rates – June 2025**

The Board discussed the GIC rates as presented by ATB Financial.

**Res. 25-32**

***Moved by Rob Dickie that the funds coming back from the GIC left in the MUSH Account at this time.***

**CARRIED**

**C. 2024 ASVA Audited Financial Statement**

ASVA Board appointed auditors Kim Bancroft and Marlene Walsh reviewed and audited the ASVA 2024 financial statement as presented to them by Finance Manager Colleen Ewashko.

**Res. 25-33**

***Moved by Rob Dickie that the ASVA 2024 audited financial statement be accepted as presented, and furthermore, that this statement forms a part of the 2025 AGM Agenda package.***

**CARRIED**

**7. OLD BUSINESS ARISING FROM April 07, 2025 MINUTES**

**A. Discussion - 2025 Draft Conference Program & Table Topic Discussion**

COC presented a copy of the draft conference program as information, and asked the Board for volunteers to lead the table topic discussions. Discussions ensued.

**Res. 25-34**

***Moved by Ren Giesbrecht that the draft conference program be accepted as information, and furthermore, that Ren Giesbrecht will take the lead for the table topic discussions at the conference.***

**CARRIED**

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**B. Information - 2025 Invitee List, Sponsorship & Trade Show Booth Commitments**

**Res. 25-35**

***Moved by Marlene Walsh that the 2025 Invitee List, Sponsorship & Trade Show Booth Commitments be accepted as information.***

**CARRIED**

**8. NEW BUSINESS**

**A. Discussion/Approval – Viability Indicators and the Review Process**

Ren Giesbrecht explained the Viability Indicators and the Review Process to the Board. Discussions ensued.

**Res. 25-36**

***Moved by Ren Giesbrecht that the ASVA share the 2018 briefing notes of the Municipal Indicators with the Summer Village CAOs.***

**CARRIED**

**B. Discussion/Approval – Information on Electronic Council Meetings**

Mike discussed the information on electronic meetings with the Board. Discussions ensued.

**Res. 25-37**

***Moved by Kathy Dion that this item be accepted as information.***

**CARRIED**

**C. Discussion/Approval – In Lieu of Speaker Gifts - 2025 \$400 Donation – Recipient Suggestions**

The COC discussed the suggestions with the Board that were discussed at the May 19, COC meeting, as this year's recipient for receiving a donation in the amount of \$400, in lieu of

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speaker gifts. Discussions ensued.

**Res. 25-38**

***Moved by Julie Maplethorpe that the 2025, in lieu of speaker gifts donation, in the amount of \$400, be awarded to Alberta Invasive Species Council.***

**CARRIED**

**D. Discussion/Approval – ASVA Nomination Committee**

**Res. 25-39**

***Moved by Mike Pashak that the Mike Pashak, Rob Dickie and Kathy Dion form as the nomination committee and start looking for replacements to sit on the ASVA Board.***

**CARRIED**

**E. Discussion/Approval – Quantum Recreation**

Executive Director Kathy Krawchuk briefly informed the Board of the information she received from Quantum Recreation and how the Summer Villages could save money on their playground inspections as a whole, instead of paying by individual Summer Villages. Discussion ensued.

**Res. 25-40**

***Moved by Curtis Schoepp that this item be accepted as information.***

**CARRIED**

**F. Discussion/Approval – CAO Focus Group Topic Discussions**

Executive Director Kathy Krawchuk discussed with the Board that ASVA will host its second CAO Focus Group discussion in the fall. Topic ideas were discussed.

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**Res. 25-41**

***Moved by Kim Bancroft that the next CAO Focus Group Session topics be that of: Municipal Indicators and Measuring Financial Health and Election Debrief – What Do We Need to Change for the Next Election, and furthermore, that ED Kathy Krawchuk set the date for the last week of October of first week of November, and send a notice to the Summer Village CAOs.***

**CARRIED**

**G. Discussion/Approval – Eligible Voters in a Summer Village Election – LAEA Section 12**

**Res. 25-42**

***Moved by Ren Giesbrecht that this item be accepted as information.***

**CARRIED**

**9. ITEMS FOR INFORMATION**

- A. Action List** – Reviewed as Information
- B. BRWA** – OTIS Awards Winners - 2024

**Res. 25-43**

***Moved by Brian Waterhouse that Items 9 A and B, be accepted as information.***

**CARRIED**

**10. Internal Reports & Committee Reports**

- A. President's Report** – circulated with agenda
- B. Executive Director's Report** – circulated with agenda

**Res. 25-44**

***Moved by Ren Giesbrecht that Items 10A and B be accepted as information.***

**CARRIED**

**11. External Meetings and Reports**

**Appointment of Directors to Vacant Portfolios (defer until new Board members)**

- A. ABmunis – Ren – attached
- B. ALMS – Vacant
- C. Aquatic Invasive Species – Alberta Government – Vacant
- D. Lake Stewardship/AIS – Vacant
- E. Decibel Coalition – Brian - attached
- F. Alberta Water Council (AWC) – Brian attached
- G. Pigeon Lake Watershed Assoc. – Brian attached
- H. Municipal Sustainability Strategy Advisory Committee (MSSAC) – Kathy attached
- I. LILSA – Ren
- J. SVLSAC – Ren attached
- K. FIRESMART – Ren
- L. Forest Resource Improvement – Vacant
- M. AB Municipal Water & Wastewater Program (Grants) – Mike
- N. Water for Life (Grants) –Mike
- O. WPAC – Athabasca – Curtis
- P. WPAC – Wabamun –Rob
- Q. AB Invasive Species Council (AISC) – Marlene
- R. MCCAC -Vacant

**Res. 25-45**

***Moved by Curtis Schoepp that the external meeting and reports be accepted as information.***

**CARRIED**

## 12. ROUND TABLE

### Mike – Half Moon Bay

#### Rob – Betula Beach

- No elections on Lake Wabamun, all positions were by acclamation;
- LUB bylaws continue to be going through initial readings with minor issues, mostly with tourist homes.

#### Brian – Sundance Beach

- Sundance Beach has replaced all the gas-powered maintenance tools (52" zero turn lawn Mower, Trimmer, Chainsaw, 22" Mower, Leaf Blower, and Pressure Washer. Cost is \$13k all covered by grant money. This investment will help reduce overall maintenance costs by not needing to do annual service (oil and filter change, spark plugs, etc.) which cost \$1,000 annually;
- I was able to attend a tour of the RCMP K Division Real Time Operation Centre and 911 Call Centre in Edmonton. This was a very interesting tour with real time surveillance and perpetrator capture video demonstrations;
- This year, Sundance Beach had to scramble to find a third councillor. Hopefully this is not a trend that most SVs are seeing. If we were not successful in finding the third councillor, the process is the Returning Officer can extend the nomination deadline one day. If we were still not successful, she could extend the deadline by 6 days after which she would need to notify the minister; we were unsuccessful in finding a third councillor. At this point it's hard to tell what would happen.

#### Julie – Jarvis Bay

- The Summer Villages on Sylvan Lake held their election day on July 5th with Jarvis Bay, Norglenwold and Sunbreaker Cove going to elections. Birchcliff and Half Moon Bay were acclaimed this election cycle;
- The LUB for Jarvis Bay was not passed before the election cycle as the section regarding Tourist Home Rentals has been a wide-ranging topic of conversation with many hurdles along the way. The consideration at this time is to pull all of the regulations for Tourist Homes from the LUB and make a separate bylaw.

#### Curtis – Whispering Hills

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- All three councillors acclimated;
- AGM/Summer Picnic was well received, 200 people and 350 hotdogs cooked;
- Golf carts enjoying the freedom;
- Start pickleball courts planned for next summer;
- Waterline from Athabasca to Baptiste and Island lake still in design process;
- Recently sold two more lots.

**Ren – West Cove**

- Approval for shoreline mitigation;
- Town hall on improving property taxes;
- Alberta municipal finance study was done, should be out in August, and would like it on the ASVA website.

**Marlene – SV Val Quentin**

- Acclamation with 2 new council members and Kathy Dion returning;
- 8th Annual Picnic in the Park - amazing sponsorship, great vendors, highlighted ASVA and wonderful weather and attendance;
- Implemented No Truck Route and Traffic Bylaw;
- Starting Open Houses for the LUB draft;
- Weir on LSAC - 2 meetings one with Alberta Government and one with the LSAC County.

**Ian – Crystal Springs - Absent with Regrets**

**Kim – Island Lake South**

**Larkspur**

**Bondiss**

**Sunset Beach**

**Whispering Hills**

- The elections for the Summer Village of Larkspur, Whispering Hills, Island Lake South and Bondiss were all decided by acclamation. Sunset Beach had an election and has 1 new councillor.

**Kathy- Val Quentin**

- Acclamation with 2 new council members and Kathy Dion returning;
- 8th Annual Picnic in the Park - amazing sponsorship, great vendors, highlighted ASVA and wonderful weather and attendance;
- Implemented No Truck Route and Traffic Bylaw;

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- Starting Open Houses for the LUB draft;
- Weir on LSAC - 2 meetings one with Alberta Government and one with the LSAC County;

**13. ADJOURNMENT**

The July 30, 2025 ASVA board meeting adjourned at the hour of 8:50pm.

**14. NEXT MEETING:** September 16<sup>th</sup>, 2025, at 6:00pm via Zoom