

ASSOCIATION OF SUMMER VILLAGES OF ALBERTA
BOARD MEETING OF JULY 15, 2019
6:15 pm, Royal Executive Inn, Leduc, Alberta



ATTENDANCE: President Mike Pashak, Duncan Binder, Rob Dickie, Leslie Ellis, Morris Nesdole, Brenda Shewaga, Marlene Walsh, Teresa Beets, Gary Burns, Dennis Evans

REGRETS: Pete Pellatt

RECORDING: Deb Hamilton, Executive Director

DELEGATION: None

1. Call to Order

President Mike Pashak called the meeting to order at 6:15 pm.

2. Deletions & Additions to the Agenda

No additions or deletions were made to the agenda.

3. Approval of the Agenda

Res. 19-22

Moved by Rob Dickie that the agenda be approved.

Carried

4. Delegations - There were no delegations

5. Minutes – May 27, 2019 Meeting

a. **Res. 19-23**

Moved by Morris Nesdole that the May 27, 2019 Board of Director Meeting minutes be approved as circulated.

Carried

6. Financial Reports

- a. **Quarterly Report: Year To Date - June 30, 2019:** Treasurer Rob Dickie reported that the budget is holding well with expenditures at 31%. While this seems low, the expenditures and revenues will be more on track once the conference registrations and costs are reflected in the financials.

Res. 19-24

Moved by Treasurer Rob Dickie that the financial report to month ending June 30, 2019, be accepted as information.

Carried

- b. **2018 Financial Statement:** The 2018 Year End financial statement prepared by Breeze Bookkeeping Services, was presented and reviewed by the Board.

Res. 19-25

Moved by Treasurer Rob Dickie that the Financial Statement for the Year Ending December 31st, 2018, be accepted by the Board and further that it be presented at the 2019 Annual General Meeting for approval by the membership.

Carried

7. New Business

- a. **Approval for Visa Card – New Executive Director:** With the appointment of a new Executive Director, transfer of certain processes was required. Banking authority has been partially completed with the new Executive Director now on file. Part of doing financial business is the utilization of a credit card. The past Executive Director had a Visa card from the Royal Bank of Canada, the banking institution that the ASVA does business with. The limit was \$10,000.00.
Res. 19-26
Moved by Pete Langelle that the Royal Bank of Canada be authorized to provide the Executive Director, Deb Hamilton with a Visa charge card with a limit of \$10,000.00
Carried.
- b. **Bylaw Review Update:** Discussions took place regarding the timing of presenting the bylaws to the membership. It was recommended that the Societies Act be reviewed to ensure the amendments comply with the act. It was further suggested that the amendments be circulated to the Board members in advance of the December 2nd, 2019 meeting to allow time to provide input for consideration at the December 2nd, 2019 meeting. The bylaw could then be circulated to the membership in January 2020 with a deadline for feedback in March 2020.
ACTION: Deb to review the Societies Act.
- c. **ASVA Lifetime Member Nomination 2019:**
Res. 19-27
Moved by Brenda Shewaga that agenda item 7. c. ASVA Lifetime Member Nomination 2019, be tabled and further that a policy be developed to address Life Time Membership.
Carried
- d. **AUMA Board of Directors Election Deadline – September 19th, 2019:** Discussions took place relative to circulating a letter from the ASVA Board on the importance of having the ASVA President represent Summer Villages on the AUMA Board. The Board was advised that Peter Langelle and Rob Dickie have completed the AUMA Nomination papers, nominating Mike Pashak as the Summer Village representative to the AUMA Board.
Res. 19-28
Moved by Peter Langelle that the ASVA Board support the nomination of Mike Pashak as the Summer Villages representative on the AUMA Board and further that a letter be circulated to all Summer Villages requesting support at the AUMA Convention for this nomination.
Carried
- e. **AWC Decision re: Lake Stewardship Reference Guide:** Morris Nesdole updated the board relative to the Alberta Water Council's meeting. The province put forth a request to consider a drought management plan. As a result, the ASVA's Lake Stewardship Reference Guide will not be considered by the AWC at this time. However, a committee was struck to look into a Lake Stewardship statement of opportunity. Morris Nesdole further noted that while there are a number of watershed groups in the province that look at overall lake stewardship, the ASVA's Lake Stewardship Reference Guide focusses on lot owner's stewardship. Morris Nesdole has put forth a

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request to be placed on this new committee. Going forward, the Alberta Water Council (AWC) is to be placed on the ASVA agenda under Committee Reports.

- f. **Zoom registration/Conference Call Number:** Mike Pashak advised the Board that there was a practice run on Zoom. A small annual fee would have to be paid if meetings run over 40 minutes. Further discussions took place in regarding to other electronic meeting avenues including conference calling via telephone, Google Hangout and Uber.

ACTION: Deb to research further on the various options for electronic meeting opportunities.

- g. **Business Cards:** The Board felt it was important that the President and the Executive Director have ASVA business cards. If any other Board member would like business cards, they are to advise Deb.

ACTION: Deb to order business cards

8. Review of Action Items – Reviewed as information.

9. Committee Reports

- a. AUMA Infrastructure and Energy Committee – Mike Pashak reported that there was grant money provided to municipalities to develop an Asset Management Plan and that money would be allocated again next year. Mike also reported on the following:
- there is no information on the new MSI funding model yet
 - there is a new initiative for Community power generation, it supports municipalities who want to get into electrical generation like solar and wind
 - attended the Calgary Stampede pancake breakfast and was able to speak to the Municipal Affairs, Environment and Parks, Agriculture and Forestry and Transportation Ministers. Also had a good conversation with MLA Glen van Dijken.
 - will be making an appointment to have an official meeting with both Municipal Affairs and Environment and Parks Ministers. Executive Director to accompany President.
- b. AUMA Board – Peter Pellatt – not in attendance
- c. ASVA Conference Organizing Committee – Rob Dickie presented a report from the Conference Organizing Committee:
- Committee is looking at getting either a comedian or have a Murder Mystery for entertainment. (The Board expressed their desire to go with a comedian).
 - Hoping to have both the Minister of Municipal Affairs and Minister of Environment and Parks address the delegates
 - Agenda and speakers are nearing completion
 - Trade Show will be in Piper A & B with coffee being serviced in the area as well
 - Jerry Haekel from Alberta Environment & Parks who speaks on dock standards for shorelines is not on the conference agenda, suggest that he be invited to the September ASVA Board meeting (Mike Pashak suggested we hold off until he can speak to the Minister about this initiative)
 - Municipal Affairs has been contacted to see if they will help facilitate the CAO workshop on Friday.

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Further discussions on Conference: Thank you cards should be “emailed” to donors of silent auction items this year.

- d. Lake Stewardship / AIS – Marlene Walsh/ Brenda Shewaga – sent email but have heard nothing back
- e. MSSAC – Dennis Evans – No report.
- f. Executive Director Report – reviewed as information

10. Correspondence – attached to agenda

11. Round Table:

Leslie Ellis: attended Peter’s birthday party

Pete Langelle: septic sewer system being installed at the summer village

Dennis Evans: undertaking a culvert installation program at the summer village

Duncan Binder: had a very successful special event at the summer village including a car show

Gary Burns: attended NSWSA meeting on June 19th, almost finished their ICF/IDP, taking training for ARB, county is helping the summer village with mowing needs.

Marlene Walsh: held a special event at the summer village, MLA was present and well received

Mike Pashak: already reported on Calgary Stampede breakfast with Ministers, may attend K-days breakfast for the political opportunity again.

12. Adjournment Meeting adjourned at 9:00 pm.