

ASSOCIATION OF SUMMER VILLAGES OF ALBERTA
BOARD MEETING 6:00PM
March 31, 2026
[Meeting ID: 811 4658 2292](#)



ZOOM ATTENDANCE: Brian Waterhouse, Curtis Schoepp, Julie Maplethorpe, Ren Giesbrecht, Dan Hiller,
Ian Rawlinson, Marlene Walsh, Mike Pashak, Kim Bancroft,
REGRETS: Rob Dickie, Gwen Jones
RECORDING: Kathy Krawchuk, Executive Director
FINANCE: Colleen Ewashko

1. CALL TO ORDER

President Brian Waterhouse called meeting to order at 6:03pm.

2. ADDITIONS TO THE AGENDA

President Brian Waterhouse added under New Business, 8 L – AIS Letter Writing Campaign.

3. APPROVAL OF THE AGENDA

Res. 26-19

Moved by Dan Hiller that the Agenda of March 24, 2026, be approved as amended.

CARRIED

4. MINUTES

A. Approval of January 20, 2026, Meeting Minutes

Res. 26-20

Moved by Ren Giesbrecht that January 20, 2026, Board Minutes, be approved as presented.

CARRIED

5. DELEGATIONS – None Currently

6. FINANCIALS

A. Income Statement & Cash Position for Period Ending February 28, 2026

Colleen provided the Board with an overview of the finances. To meet CRA regulations, next year, ASVA will provide the executive director and any board members that have an annual income with the ASVA over \$500, a T4A slip.

Res. 26-21

Moved by Ren Giesbrecht that the financial report for February 28, 2026, be accepted as information.

CARRIED

7. OLD BUSINESS ARISING FROM JANUARY 20, 2026, MINUTES – None Currently

8. NEW BUSINESS

A. Privacy Management Program – Email from Don Davidson

At the President's direction, Item 8A was incorporated into Item 8J.

B. Alberta Municipalities Resolution

Director Julie Maplethorpe reported that the Mayor of the Summer Village of Birchcliff is considering a resolution for Alberta Municipalities (ABmunis) Fall Convention. While the Mayor inquired if the ASVA could second the motion, the Board clarified that the ASVA is ineligible to do so. To proceed, the Summer Village must find a seconding municipality with a population of at least 2,500.

Res. 26-22

Moved by Kim Bancroft that this item be accepted as information.

CARRIED

C. Resolution Follow Up- SV of Birchcliff – Health of Alberta's Lakes & Associated Infrastructure

Julie notified the board that Mayor Dufresne requested a follow-up with the ASVA regarding the resolution presented at their October conference, as he has yet to receive a response. Brian committed to gathering more details on the matter before drafting a formal letter to the Minister.

Res. 26-23

Moved by Brian Waterhouse that the ASVA conducts a further review of the resolution presented at the October 2025 conference to gather comprehensive details, and subsequently formalize these findings in a letter to the Minister.

CARRIED

D. Water (ministerial) Regulation Changes – Exemptions to Support Water Availability

Res. 26-24

Moved by Ian Rawlinson that this item be accepted as information.

CARRIED

E. 2026 ASVA Priorities

President Brian Waterhouse outlined key priorities for 2026. A primary focus will be attending regional meetings with each regional representative to strengthen local connections. Ian and Brian to develop a plan for water quality, which is an item from the conference. Continue with the ACE goals. Additionally, explore the implementation of Community Emergency Response Teams (CERT), which is being considered as a featured topic for the 2027 conference.

Res. 26-25

Moved by Ian Rawlinson that Brian and himself proceed with some of the priorities mentioned for 2026.

CARRIED

F. LOOP Agreement and Theme

President Brian Waterhouse announced a new three-year partnership between ASVA and LOOP. Key terms include:

- **Sponsorship:** LOOP will be featured on the ASVA website and serve as a Gold Sponsor for the annual conference for the next three years.
- **Cost Savings:** ASVA will save **\$250** for every Summer Village that adopts LOOP until our annual costs are covered.
- **Operating Costs:** ASVA's annual website maintenance is estimated at **\$450** before any referral credit.

Items discussed for the website are conference information, donations, ACE program, SV contact list, SV draft policies, and bylaws, resolutions and other buttons on existing website.

Res. 26-26

Moved by Ren Giesbrecht that the board approves the Summit Style theme for the new website, and furthermore, that Kathy contact Heather at LOOP to proceed with developing the new website.

CARRIED

G. Q1 Update Letter

President Brian Waterhouse presented his Q1 update to the board.

Res. 26-27

Moved by Marlene Walsh that Brian sends Kathy an updated version of the Q1 update, and Furthermore, Kathy forwards this update to the membership.

CARRIED

Julie Maplethorpe requested that the record reflect her departure from the ASVA Board meeting at 7:00 p.m. on March 31, 2026.

H. RMA Conference Update

Res. 26-28

Moved by Ren Giesbrecht that the RMA & MLC verbal update be accepted as information.

CARRIED

I. Aquatic Invasive Plant Brochure

Res. 26-29

Moved by Dan Hiller that Kathy sends the Aquatic Invasive Plant Brochure to the membership.

CARRIED

J. PMP Responses from Sumer Villages, PMP Draft Compliance Binder and Fact Sheet – SV of Rochon Sands

Discussions ensued about the PMP template that was created by John Jacobson, CAO for the summer village of Rochon Sands. The board was impressed with John’s work and noted the time and dedication it took him to complete this.

Res. 26-30

Moved by Dan Hiller that Kathy reaches out to Alifeyah at Brownlee for a quote to review and provide feedback regarding the 46-page template and shares the quote back to Brian. Brian will then provide Kathy with directions on how to proceed if the quote is higher than \$1,000. These funds will come from our reserve account.

CARRIED

K. Proposal Submitted by David Kincade – AI in Workplace & Grant Writing

ED Krawchuk explained to the board that the COC made the recommendation of asking David to be a speaker at the 2026 conference on the above topic. David and Kathy had a meeting, where he informed Kathy that the minimum cost for David and his partner Leroy to present would be \$2500. He asked if the ASVA would promote a workshop for the 51 Summer Villages, approx. \$400pp (TBC) for 9 hours of training, then there would be a possibility that David and Leroy would both present at the upcoming conference as a recap of the training provided to the CAO’s at the workshop etc. Discussions ensued.

Res. 26-31

Moved by Ren Giesbrecht that Kathy be granted approval to share the upcoming AI training sessions with the membership and to inform them that David and Leroy will be speakers at the upcoming ASVA conference.

CARRIED

L. AIS – Letter Writing Campaign

Brian shared information with the board that 4 summer villages have participated so far in the letter writing campaign, those being the summer villages of Grandview, Seba Beach, Val Quentin, and Rochon Sands. Mike also made note that the 5 summer villages on Sylvan Lake were also sending letters.

Res. 26-32

Moved by Kim Bancroft that this item be accepted as information.

CARRIED

9. ITEMS FOR INFORMATION

- A. Action List
- B. ASVA's President's Letter to SV of Waiparous
- C. ASVA's President's Letter to SV of Ghost Lake
- D. SLGM – Invoice Paid January 30, 2026
- E. Amended ASVA 2026 Board Meeting Schedule
- F. Enabling Growth and Affordable Housing Workshop Sessions – What We Heard
- G. Zoom-Teams meeting Information
- H. SV of Rochon Sands' Letter to Minister Hunter – AIS and Reply to SV of Rochon Sands from Minister Hunter

Res. 26-33

Moved by Ian Rawlinson that items A-H, be accepted as information.

CARRIED

10. Internal Reports & Committee Reports

- A. President's Report – circulated with agenda
- B. Executive Director's Report – circulated with agenda

Res. 26-34

Moved by Curtis Schoepp that items A and B, be accepted as information.

CARRIED

11. External Meetings and Reports

Appointment of Directors to Vacant Portfolios (defer until new Board members)

- A. ALMS – Vacant
- B. Aquatic Invasive Species – Alberta Government – Vacant
- C. Lake Stewardship/AIS – Vacant
- D. Decibel Coalition – **Brian** - attached
- E. Alberta Water Council (AWC) – **nothing to report**
- F. Pigeon Lake Watershed Assoc. – **nothing to report**
- G. Municipal Sustainability Strategy Advisory Committee (MSSAC) - **President**
- H. LILSA – **Ren – verbal update**
- I. SVLSAC – **Ren**
- J. FIRESMART – **Ren**
- K. Forest Resource Improvement – Vacant
- L. AB Municipal Water & Wastewater Program (Grants) – **Mike**
- M. Water for Life (Grants) –**Mike**
- N. WPAC – Athabasca – **Curtis**
- O. WPAC – Wabamun –**Rob**
- P. AB Invasive Species Council (AISC) – **Marlene**
- Q. MCCAC -Vacant

Res. 26-35

Moved by Curtis Schoepp that items A – Q, be accepted as information.

CARRIED

12. ROUND TABLE

Brian – Sundance Beach

- Sundance Beach is just working on the 2026 budget. Waiting to see the School Tax. Police costs are increasing from \$8262.00 to \$11,173.89, a 36% increase

Ren – West Cove

- Getting ready for taxes to go out, it kept under a 3% increase on the municipal side
- West Cove looking in LOOP

ASSOCIATION OF SUMMER VILLAGES OF ALBERTA

BOARD MEETING 6:00PM

March 31, 2026

Meeting ID: 811 4658 2292



Rob – Betula Beach – Absent with Regrets

Mike – Half Moon Bay

- Waiting on a Water For Life grant announcement to complete the regional wastewater system in Central Alberta
- SV Half Moon Bay is preparing for an Internal Wastewater Collection System that will connect to the Regional System
- Sylvan Lake SVs have initiated a review of existing aquifer studies in the watershed to determine the next step for future advocacy work

Julie – Jarvis Bay – Exited meeting at 7:00 p.m.

Curtis – Whispering Hills

- Spoiled the last couple years, as snow removal was heavy this year, hopefully the lakes will fill up

Marlene –Val Quentin

- Val Quentin is working with Alberta Environment to secure Harvesting Permits for shoreline weed harvesting
- Val Quentin is obtaining 3 quotes for Website Refresh and Maintenance
- Progress is being made on the SVLSACE Asset Management Project with Matthewson & Co

Ian – Crystal Springs

- Working in financial implications of golden days and ma me o beach leaving the 7 villages and obtaining new administration. The 5 remaining villages will continue to work collaboratively to keep admin costs low

Kim – Island Lake South -

Larkspur

Bondiss

Sunset Beach

Whispering Hills

- **Budgets and yearend work**

Gwen Jones - Sunset Point – Absent with Regrets

ASSOCIATION OF SUMMER VILLAGES OF ALBERTA
BOARD MEETING 6:00PM
March 31, 2026
[Meeting ID: 811 4658 2292](#)



Dan Hiller – Rochon Sands

- Boat launch maintenance project

13. ADJOURNMENT

March 31, 2026, ASVA Zoom Board meeting adjourned at the hour of 8:11 p.m.

14. NEXT MEETING: May 19, 2026, via Zoom ID: [879.7550.3945](#)