

ASSOCIATION OF SUMMER VILLAGES OF ALBERTA
BOARD MEETING OF March 26, 2019
6:15 pm, Royal Executive Inn, Leduc, Alberta



ATTENDANCE: President Peter Pellatt, Mike Pashak, Rob Dickie, Leslie Ellis, Teresa Beets, Pete Langelle
Morris Nesdole, Brenda Shewaga, Marlene Walsh, Beverly Smith (recording)

REGRETS: Gary Burns, Duncan Binder, Dennis Evans

1. Call to Order

President Peter Pellatt called the meeting to order at 6:16 pm.

2. Deletions & Additions to the Agenda

Additions: Item 7.g. WPAC Funding

Item 9.f.iii Executive Director Retirement & Recruitment Committee

3. Approval of the Agenda

Res. 19-08

Moved by Rob Dickie that the agenda be approved as amended.

Carried.

4. Delegation – none

5. Minutes

a. Approval of the January 21, 2019 Meeting Minutes

Res. 19-09

Moved by Morris Nesdole that the January 21, 2018 Board of Director Meeting minutes be approved as distributed.

Carried.

6. Financial Reports

a. **Quarterly Report** – Postponed until June Meeting

7. New Business

a. **AMSC Insurance Coverage** – After much deliberation, the Board of Directors decided to purchase the additional Directors and Officer Liability Insurance along with their regular coverage from AMSC.

Res. 19-10

Moved by President Pellatt that the ASVA will accept full coverage of the AMSC Insurance which included Directors and Officer Liability Coverage for a total of \$1201.14.

Carried.

b. AWC's Statement of Opportunity – Lake Stewardship Guide – Beverly went through the changes to date as a result of the review by AWC and several stakeholders. The Board realized that ASVA will lose ownership of the document but the ultimate goal is to have a reference document that is up-to-date. The Board recommends that the Statement of Opportunity be submitted to the Alberta Water Council.

- c. Alberta Fisheries Review – Morris Nesdole presented the Fisheries Review update. He asked Directors to provide feedback to him regarding what is important in their lakes so that he can properly represent the ASVA on the Review Committee.
ACTION: Board Directors are to provide Morris their thoughts and concerns regarding fisheries at their lakes.
- d. ASVA Policy and Procedures Manual – Beverly provided the draft document to the Board and suggested that the Board review the policy items at the ASVA Strategic Planning workshop being held April 13th.
ACTION: Review Policy Manual at Strategic Planning Workshop
- e. April 13th Strategic Planning Workshop: Content and Expectations – Beverly provided the Board a draft agenda for their review. The Board agreed to the content but made changes to the time allotted for items.
- f. ASVA Meeting Format / Costs – Treasurer Rob Dickie identified that due to the location of some new directors, the increase of costs is being reflected in our Expenses and we expect that some expenses will exceed the budget. Rob recommended that we combine meetings with other meetings where possible and consider other ways to reduce costs.
 - i. Zoom Meeting Presentation – Beverly gave a brief introduction to Zoom Meetings. Presently we can use Zoom Meetings for free but only for a maximum of 40 minutes. A yearly subscription is \$149.90 USD. Marlene also suggested we consider Google Hangout which is similar. The Board felt that we should consider this option during winter months.
ACTION: Beverly to look into both formats.
 - ii. Mileage Rate for Directors – Beverly indicated that our present policy document (Policy 1.0) indicated that we are to follow the Provincial Travel Mileage Rate which is \$.58.
Res. 19-11
Moved by Pete Langlelle so that we can keep our budget manageable, we retain the existing mileage rate at \$.50 / kilometer.
- g. WPAC Funding – Morris Nesdole requested that President Pellatt take a resolution from the WPACs to AUMA regarding the need for ongoing funding to WPACs under the Water For Life program.
ACTION: Morris will provide Peter Pellatt the resolution from the WPACs so that he can take it to the AUMA Board meeting.

8. Review of Action Items – Beverly gave an update on Action Items.

9. Committee Reports

- a. AUMA Report – President Pellatt – As an AUMA representative on the FRIAA Review Committee, Peter reported that \$3.8 million was allocated to 38 projects which were accepted for full proposals to be submitted. It was the hope that FIRESMART will be the focus for all municipalities in Alberta.
- b. AUMA Infrastructure and Energy Committee – Mike Pashak – The Government of Alberta is encouraging municipalities to generate their own electricity. As such, a working committee is being established to deal with this direction and Mike will be on this committee.

- c. Lake Stewardship / AIS – Marlene Walsh/ Brenda Shewaga – Marlene Walsh attended the Lake Treatment Seminar (along with Leslie Ellis and Morris Nesdole) hosted by ALMS. A presentation was given about what is being done in the Netherlands but generally Marlene and others felt that there really wasn't much new in the way of treatments. Pete Langelles, also highlighted progress being made at Pigeon Lake by the Lake Technical Committee which is considering a couple of treatment options.
- d. ASVA Conference Organizing Committee – Rob Dickie and Marlene Walsh agreed to co-chair this committee. Other committee members for 2019 will be Pete Langelles, Brenda Shewaga, Duncan Binder (tbc) and Teresa Beets. The first meeting of this committee will be held April 13th following the Strategic Planning Workshop.
- e. MSSAC – Dennis Evans – No report.
- f. Executive Director Report – Beverly circulated her report and highlighted some items.
 - i. ASVA Election Package to Members – Beverly indicated that the election package has gone out to all members. With the new electoral division boundaries, 77% of summer villages now fall within 3 electoral divisions being; Athabasca-Barrhead-Westlock (10 summer villages); Lac Ste. Anne-Parkland (17 summer villages); and Maskwacis-Wetaskiwin (10 summer villages). Beverly emphasized the need to talk to all candidates in these electoral boundaries.
 - ii. AMDSP AGM and Action Plan – Beverly reported that only 12 summer villages actually had verified map information entered into the GIS database required for emergency service response. Beverly's aim was to get this up to 100% and is working with AMDSP to ensure our summer villages are safe. Beverly will be asking all summer villages for their maps to ensure that this information is entered. ADMSP is willing to do this for ASVA for free.
ACTION: Beverly will send out a request for all street addresses to all summer villages. Board Directors are asked to do their phone fan out to follow up that these maps have been sent and to inquire about any issues that need to be brought to the ASVA.
- g. Executive Director Retirement & Recruitment Committee – The Board accepted Beverly's retirement noticed effective June 28, 2019 and thanked her for her valuable work with the ASVA. A Recruitment Committee will be formed by Mike Pashak, Teresa Beets and Morris Nesdole.
 - i. Rubric Evaluation Guide – Beverly prepared a Rubric Evaluation Guide for the interviews
 - ii. Job Description – Beverly noted that the job description has been updated and added to the Policy Manual.

10. Correspondence – None circulated

11. Mid-Term Board Changes / Election

- a. **President** – President Peter Pellatt gave notice at the January meeting that he would be stepping down as President but would remain on the Board until the next election. Leslie Ellis, on behalf of the Board of Directors, thanked Peter for his long service as President and his leadership on the Board. She noted that Peter has taken the ASVA to new heights within AUMA and the Provincial Government. Peter was presented with a small gift of thanks. Mike Pashak, as Vice President assumed the position as President.
- b. **Vice President** – this item was tabled to May's Board meeting

12. Round Table

- a. Leslie Ellis – Leslie reported that she had done her phone out to Sylvia Roy to obtain feedback on challenges with summer villages. CAOs are feeling overwhelmed with the workload having such short timelines (MDPs, IDPs, ICFs, MAP, etc). Leslie encouraged all Directors to follow up with their assigned CAOs in their regions.

ACTION: Directors are to contact the CAOs in the region as per the phone out plan to see how summer villages are doing and to see what the key challenges are and to ensure that they have sent in their street maps for AMDSP database.

- b. Mike Pashak – Mike identified that he is attending the AUMA Municipal Leaders Caucus and that he had submitted questions to be submitted to the Political Candidates Question Panel on boat mooring and MSI funding for summer villages.

13. Adjournment Meeting adjourned at 9:02 pm.