

**ASSOCIATION OF SUMMER VILLAGES OF ALBERTA**  
**BOARD MEETING 6:00PM**  
**January 20, 2026**  
**Meeting ID: 878 9136 6509**

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**ZOOM ATTENDANCE:** Brian Waterhouse, Rob Dickie, Mike Pashak, Curtis Schoepp, Marlene Walsh, Kim Bancroft, Julie Maplethorpe, Ian Rawlinson, Ren Giesbrecht, Gwen Jones and Dan Hiller

**REGRETS:** Kathy Krawchuk, Executive Director

**RECORDING:** Marlene Walsh

**FINANCE:** Colleen Ewashko

**1. CALL TO ORDER**

President Brian Waterhouse called meeting to order at 6:01pm.

**2. ADDITIONS TO THE AGENDA - No Additions**

**3. APPROVAL OF THE AGENDA**

***Res. 26-01***

***Moved by Ian*** Rawlinson that the Agenda of January 20, 2026, be approved as presented.

***CARRIED***

**4. MINUTES**

**A. Approval of December 11, 2025, Meeting Minutes**

***Res. 26-02***

***Moved by Rob Dickie that December 11, 2025, Board Minutes, be approved as amended with next meeting date to read January 20, 2026.***

***CARRIED***

**5. DELEGATIONS – ABmunis CEO Dana Mackie**

- A. Dana expressed his pleasure working together with the ASVA - acknowledgement to Brian, Ren, and Mike. Feedback on Summer Village elections is being collected by AB Munis and will be considered for future improvements. Council identified the need for a visible and engaging “Property Tax Reimagine” communications campaign to better inform the public. Administration emphasized the importance of explaining the “perfect storm” impacting municipal finances, including reduced and

removed revenue tools and rising costs, to help Albertans understand property tax increases. Challenges related to achieving effective communication reach were acknowledged.

Invitation of member stories - share complexities and realities of challenges experienced in order to try to highlight local needs. West Cove and Val Quentin have been sharing with residents.

- B. **Water is a priority** - Consultation and Report will be shared by Dana. The Province is actively focused on water-related issues, including the viability of water and wastewater systems and accountability. Efforts are underway to advocate for better alignment between water regulations and funding, as well as to advance asset management funding for water and wastewater infrastructure. Through the Reimagine initiative, water assets are being identified as a barrier to further provincial growth, highlighting the need to renew water policies using a risk-based approach aligned with ASVA water priorities. Concerns were noted regarding water diversions, including impacts to groundwater and lakes. A consultation and report on these matters will be shared by Dana.
- i. **Julie: Sylvan Lake** - There was discussion on water management issues involving WMC, Joint Summer Villages, and the Town of Sylvan Lake. Conflicting guidance from Alberta Environment regarding municipal water systems versus well drilling has created confusion for the Town. The need for improved change management, departmental alignment, and renewed groundwater monitoring was identified. Dana will raise these concerns in a meeting with the Deputy Minister;
  - ii. **Lac Ste Anne** - Water diversion licenses - what policies have changed? Stakeholder engagement - **Dana** will provide some updates;
  - iii. **Mike: Central Alberta** - Increased fracking in oil and gas - frackers are obtaining water diversion licenses - have licenses when creek is dry. Alberta Environment to take this into consideration when thinking about water resources;
  - iv. **Ian: Pigeon Lake** - Water levels are diminishing - drought is a factor – Fracking pulling water from supply chains that feed the lakes - deal with the fracks - how large of priority are Alberta Lakes - Watersheds are struggling; we need to see some action and results;
  - v. **Gwen:** Typically, there is a water transmission line that could be tapped into - funding limitations - costs being reduced - consider effects of not paying for service - municipalities would be required to pay;
  - vi. **Brian:** Residents are frustrated with the lack of action to reduce algae blooms to improve water quality. Analysis/Paralysis - no will to approve technologies that may provide improvements;

- vii. **Ren:** Death by Research - Saskatchewan has done lots of research - comments to Save Our Lakes - Phosphate loading - encourages algae blooms - takes very little phosphate to increase algae blooms. Step back from water - ensure runoff does not get into lakes - research has been done - Advocacy is required;
- C. **Viability** - Watching reviews in SV Reviews - sharing recommendations - lots can be improved; off ramp when municipality has sparked the request. Indicators are being reviewed. Feedback is welcome.

## 6. FINANCIALS

### A. Income Statement & Cash Position for Period Ending December 31, 2025

Colleen provided an overview.

Insurance & WCB - Colleen will revise formula to correct budget percentages for WCB;

Cash and Investments: first year header should be 2025 and second year is 2024

#### **Res. 26-03**

**Moved by Rob Dickie that the financial report for December 31, 2025, be accepted as information.**

**CARRIED**

### B. GIC Maturity Options

Colleen presented information to the board in regard to opening an account at the SERVUS bank as they have a 12-month GIC for 3.15% and generally they can offer some very competitive GIC rates. Their 2-year rate is 3.3%. Give ATB opportunity to match rates if necessary.

Municipal Rates - Board approved charging members the same fee as previous years.

Letter to the two municipalities who have opted out of ASVA to advise that there are no increases to fees this year and invite them to rejoin if they wish. Mike pointed out the Year End Finances are in a very positive position as compared to 2023.

#### **Res. 26-04**

**Moved by Curtis Schoepp that this item is accepted as information.**

**CARRIED**

## 7. OLD BUSINESS ARISING FROM DECEMBER 11, 2025, MINUTES

### A. ASVA Website Revamp & Training

- 1) LOOP
- 2) NueQuest

President Brian Waterhouse explained the board budgeted only \$580 for the year to conduct website hosting and training. Funds will need to be pulled from reserves to cover the balance of the cost to set up the new website, and going forward with LOOP will cost ASVA \$1950 per year before the \$500 Partner Program discount. Training the Executive Director should be approximately 2 hours. Administration reviewed website services and costs from NueQuest, including an initial setup fee of \$3,360 and annual hosting fees of \$450 or \$550. Additional support is billed hourly, with training included for new functionality under the hosting agreement. Options to offset costs, such as conference sponsorship or a finder's fee, were discussed. Content management considerations included limited disk space, the need for cleanup, and keeping website information concise. Opportunities to enhance member engagement through podcasts, videos, and focused newsletters were also identified.

#### **Res. 26-05**

***Moved by Ren Giesbrecht that ASVA approves the funds for 2 hours of training for the Executive Director and the ASVA Board are in favor of LOOP subject to Executive Director approval.***

**CARRIED**

### B. ATIA/POPA Templates

Discussion at CAO Focus Group in May 2026, to discuss the Acts, the requirements and the implementation would be helpful.

Representation from AB Munis or Municipal Affairs.

Municipalities will be required to have the following in place by June 10, 2026:

- Policies and procedures for ATIA and POPA, including document security and related matters
- Policies for document retention and destruction
- A bylaw to address the destruction of records under section 214 of the MGA
- A Privacy Management Program

**Res. 26-06**

***Moved by Ren Giesbrecht that ASVA proceed with the organization of a Focus Group in May 2026 and invite representatives from AB Munis/Municipal Affairs to be presenters.***

**CARRIED**

**C. Fire and Dock Insurance**

**Res. 26-07**

***Moved by Ian Rawlinson that the information be shared with members as presented.***

**CARRIED**

**8. NEW BUSINESS**

**A. CAO Focus Group – Topic Selection for May 2026**

Discussion ensued about what will be the next CAO Focus Group Topic.

- ATIA/POPA
- LOOP Presentation – Websites. Rebranding Referrals for logo updates
- LAEA Presentation

**Res. 26-08**

***Moved by Ren Giesbrecht that the identified topics be presented at the upcoming CAO Focus Group Session in May 2026***

**CARRIED**

**B. Cheque Signing Authority** - recommendation to remove Mike Pashak from signing authority and add Ren Giesbrecht to have signing authority for the ASVA. Authorized signatures will now be Kathy Krawchuk, Rob Dickie, Ren Giesbrecht, and Brian Waterhouse.

**Res. 26-09**

***Moved by Gwen Jones that the Cheque Signing Authority be updated as recommended.***

**CARRIED**

**C. Advertising Requirements as Per MGA Section 606.1**

President Brian Waterhouse shared a copy of the MGA section 606.1, Requirements of Advertising.

**Res. 26-10**

***Moved by Rob Dickie that the Advertising Bylaw Reference Information be shared with all ASVA members.***

**CARRIED**

**D. Advertising Bylaw**

President Brian Waterhouse shared the ASVA letter titled Advertising Bylaw – Reference Information. For municipalities to advertise electronically they require a bylaw to allow this.

**Res. 26-11**

***Moved by Rob Dickie that this letter be shared with all ASVA members.***

**CARRIED**

**E. Adobe Acrobat – Alternatives & Suggestions**

President Brian Waterhouse - Discussion regarding options for Adobe Acrobat - Julie shared amounts - about \$40.00 per month. Colleen also suggested FOXIT, a program she uses and finds it to be easy to work with. FOXIT costs \$240 per year.

**Res. 26-12**

***Moved by Ren Giesbrecht that the software budget be increased by \$600.00 to allow the Executive Director to select the software of her choice.***

This increase will also cover the subscription to Office 365 through Not-For-Profit Submission.

**CARRIED**

- F. IAMA 2026 Membership Renewal** - IAMA Working Committee renewal. Marlene Walsh will be the ASVA volunteer representative for Asset Management.

**Res. 26-13**

***Moved by Ren Giesbrecht that the 2026 IAMA be renewed upon receipt of the invoice.***

**CARRIED**

- G. SV of Grandview - LAEA**

SV of Grandview submitted the attached document to ABmunis. ASVA submission is being drafted with one of the recommendations to limit number of votes per lot to either 4 or 6. The Board will receive a copy of the submission. Only document going to Government will be the submission, but other documents may be developed for the Boards reference.

**Res. 26-14**

***Moved by Ian Rawlson that the ASVA Executive and Mike Pashak prepare the ASVA submission and submit to GOA.***

**CARRIED**

- H. Correspondence by the President** - due to tight timelines on some occasions, the President may not have time to present the document to the Board for prior approval. President Brian Waterhouse asked the board to authorize him to submit documents without prior board approval. Documents to be presented at next board meeting as information.

**Res. 26-15**

***Moved by Ian Rawlison, the board approve authorization for Brian Waterhouse to submit documents without board approval in consultation with the ASVA Executive. Documents will be provided for information at the next board meeting.***

**CARRIED**

**9. ITEMS FOR INFORMATION**

- A. Action List
- B. Thank You Note – AISC
- C. SV Contracted Services
- D. 2026 ASVA Tentative Board Meeting Schedule

**Res. 26-16**

***Moved by Dan Hillier that items A-D, be accepted as information.***

**CARRIED**

**10. Internal Reports & Committee Reports**

- A. President's Report – circulated with agenda
- B. Executive Director's Report – circulated with agenda

**Res. 26-17**

***Moved by Ren Giesbrecht that items A and B, be accepted as information.***

**CARRIED**

**11. External Meetings and Reports**

**Appointment of Directors to Vacant Portfolios (defer until new Board members)**

- A. ABmunis – **In Presidents report (this item not required going forward)**
- B. ALMS – Vacant

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- C. Aquatic Invasive Species – Alberta Government – Vacant
- D. Lake Stewardship/AIS – Vacant
- E. Decibel Coalition – **Brian** - attached
- F. Alberta Water Council (AWC) – **nothing to report**
- G. Pigeon Lake Watershed Assoc. – **nothing to report**
- H. Municipal Sustainability Strategy Advisory Committee (MSSAC) - **President**
- I. LILSA – **Ren**
- J. SVLSAC – **Ren**
- K. FIRESMART – **Ren**
- L. Forest Resource Improvement – Vacant
- M. AB Municipal Water & Wastewater Program (Grants) – **Mike**
- N. Water for Life (Grants) – **Mike**
- O. WPAC – Athabasca – **Curtis**
- P. WPAC – Wabamun – **Rob**
- Q. AB Invasive Species Council (AISC) – **Marlene**
- R. MCCAC -Vacant

**Res. 26-18**

***Moved by Julie Mayerthorpe that items A - R be accepted as information and future lists Not include item A.***

**CARRIED**

**12. ROUND TABLE**

**Brian – Sundance Beach**

- Sundance Beach is looking at installing solar panels on our Community Hall roof. The power from these panels will provide power to the Garage where the batteries for our electric maintenance equipment will be charged, and additional power will be fed back to the grid for a credit to our Hall power requirements. Because our Hall has a backup Generator, the power from the panels can't feed the Hall. The cost for the panels installed is \$26 k and this cost will be covered by grant money we have available.

**Ren – West Cove - No Update**

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**Rob – Betula Beach - No Update**

**Mike – Half Moon Bay - No Update**

**Julie – Jarvis Bay - No Update**

**Curtis – Whispering Hills - No Update**

**Marlene –Val Quentin**

- **Land Use Bylaw - Public Hearing in February 2026**
- **[Water Quality and Water Quantity Project](#)**
- **presentation to the Minister at Spring Caucus**

**Ian – Crystal Springs - No Update**

**Kim – Island Lake South - No Update**

**Larkspur**

**Bondiss**

**Sunset Beach**

**Whispering Hills**

**Gwen Jones - Sunset Point - No Update**

**Dan Hiller – Rochon Sands - No Update**

**13. ADJOURNMENT**

The January 2026 ASVA Zoom Board meeting adjourned at the hour of 8:34 pm.

**14. NEXT MEETING:** March 31, 2026, via Zoom Meeting ID: [811 4658 2292](#)