

ASSOCIATION OF SUMMER VILLAGES OF ALBERTA
BOARD MEETING
January 18, 2021
6:00 pm, Virtual Zoom Meeting



ATTENDANCE: President Mike Pashak, Duncan Binder, Rob Dickie, Peter Pallett, Marlene Walsh, Pete Langelle, Morris Nesdole, Dennis Evans, Teresa Beets, Gary Burns

REGRETS:

RECORDING: Deb Hamilton, Executive Director

DELEGATION:

1. Call to Order

President Mike Pashak called the meeting to order at 6:02 pm.

2. Additions to the Agenda – 7. g. AUMA Summer Village Memberships.

3. Approval of the Agenda

Res. 21-01

Moved by Gary Burns that the agenda be approved as amended.

Carried

4. Delegations – There were no delegations

5. Minutes – December 1, 2020

Res. 21-02

Moved by Mike Pashak that the December 1, 2020 Board meeting minutes be approved as circulated.

Carried

6. Financial Reports

Quarterly Report: For the Period Ending December 31, 2020: Treasurer Rob Dickie reported that there is a surplus this year primarily due to savings on board member meals and mileage, the Executive Director salary and sponsorship for the AGM. Everyone was reminded that this report is pre-audit.

Res. 21-03

Moved by Rob Dickie that the financial report for the month ending December 31, 2020, be accepted as information.

Carried

7. New Business

a. Source Water Protection Working Group

The Board reviewed information from Adam Norris who is working on a Project Team Terms of Reference for a Risk Assessment Tools and Data for Source Water Protection Project. Adam is the Watershed Coordinator from the Might Peace Watershed Alliance. He is asking for feedback from the ASVA on the Terms of Reference before they take it to the Alberta Water Council. Further

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discussions ensued relative to representation from the ASVA on the Project Team. It was noted that the Alberta Water Council is part of Morris Nesdole's portfolio.

Res. 21-04

Moved by Mike Pashak that the ASVA request that Morris Nesdole be appointed to the Project Team as the ASVA representative.

Carried

b. Policy Update

Res 21-05

Moved by Gary Burns that the following policies be amended:

- i. 203 – Annual General Meeting***
- ii. 210 – Board President/Chair Position***
- iii. 211 – Board Vice President Position***
- iv. 213 – Board Treasurer Position***
- v. 216 – Board Member Code of Conduct***
- vi. 218 – Conflict of Interest***
- vii. 301 – Life Membership Award***
- viii. 401 – Roles and Responsibilities of Executive Director***
- ix. 501 – Board Remuneration***

Carried

Res 21-06

Moved by Duncan Binder that Policy 217 – Board Meeting Proceedings, be approved.

Carried

c. 2021 Nominating Committee

The Board discussed the steps to be undertaken relative to recruiting new board members as there are currently a couple vacancies on the board and the possibility that a number of current board members will not be seeking re-election. The Board proceeded to review Policy 206- Nominating New Board Members and 205-Recruiting & Selecting Board Members. There were a number of changes to the policies suggested and the Executive Director was directed to update them for approval at the March 15, 2021 board meeting. Further discussion took place relative to forming a Board Recruitment Committee. This item is to be placed on the May 17th, 2021 board meeting agenda.

ACTION ITEM: Exec Director to amend policies 205 & 206 as discussed.

d. Council Workshops

The Board was provided with information from a number of private companies offering to provide council orientations after the fall elections. It was noted that the ASVA typically partners with the AUMA to develop the Elected Officials 101 course.

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e. **Appointment of Auditor**

Res 21-07

Moved by Duncan Binder that Colleen Ewashko, Chartered Professional Accountant, be appointed to review the ASVA finances and prepare the annual financial statements, pursuant to the terms of Section 11.03 of the Association's Bylaws.

Carried

f. **Executive Director Resignation**

Deb Hamilton provided the Board with her letter of resignation which identified her last day to be April 30th, 2021. This will provide the board with the needed time to undertake a proper recruitment process. Discussion took place regarding initiating a recruitment committee.

Res 21-08

Moved by Morris Nesdole that a Recruitment Committee be formed consisting of President Mike Pashak, Vice President Duncan Binder, Treasurer Rob Dickie and Board Member Teresa Beets, the Executive Director to assist with the process.

Carried

g. **Summer Villages not AUMA Members**

The Board was advised that the AUMA has identified a number of summer villages that are not members of the AUMA. President Mike Pashak stated that he would contact the four summer villages so as to provide feedback to AUMA.

8. Review of Action Items

The Board requested that a meeting with RMA President be added to the Action list.

9. Committee Reports

a. AUMA Board Report – Mike Pashak:

- municipalities have expressed concern with the provincial Municipal Measurement Index (MMI). It will likely create additional work for municipalities as they have to respond to public questions and disinformation.
- AUMA has established a partnership with the University of Calgary to explore future municipal governance options. Regionalization will certainly be a discussion point. President Pashak expressed his disappointment at not being selected to participate on the Steering Committee for this project as Villages and Summer Villages are not represented on the committee.
- President's Summit will be on policing

b. Lake Stewardship / AIS – Marlene Walsh: Alberta Invasive Species Council will be hosting their AGM and Conference on March 15-19, 2021

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- c. MSSAC – Dennis Evans: Last meeting was in December. Will continue to share the viability review listing with the Board
- d. AWC – Morris Nesdole: The Executive Director of the WPAC's has resigned
- e. ASVA Conference Organizing Committee – Rob Dickie: No plans have been discussed at this point, looks like the board may have to consider a virtual event again this year. Discussions took place regarding hosting a Town Hall type virtual meeting. It was agreed that topics are to be brought forward to the March meeting
- f. Executive Director – Circulated with Agenda

10. Correspondence – there was no correspondence

11. Round Table:

Marlene: Applying for an ACP grant with a number of summer villages in the area on regional collaboration and to undertake a feasibility study on regionalization. Did reach out to all of Brenda's summer villages to let them know she is now the board rep to contact if needed. Are recruiting for a Director and Deputy Director of emergency management in their area.

Gary: Have had a number of break-ins in municipal buildings including the fire hall. Have recently been notified that the county will be increasing their contract fees for grass cutting and snow removal for the summer village. Director of Emergency Management has resigned as well.

Dennis: Quiet in summer villages. Ross Haven is down to only one councillor.

Morris: Still working on IDP, busy at the lake.

Pete: Going through emergency management bylaw again.

Rob: 3 summer villages around Wabamun have a new CAO.

Duncan: Have received approval for the FRIAA grant: \$39,000 for a vegetation management project; IDP process moving along, as well as the MDP and LUB which is going through the public engagement process in March; also very busy at the lake

Teresa: Very busy with waste water project: well underway with contracts, tender and communications with residents. Peace officer working on catching poachers. New ice huts seem to be of a more collapsible model. Third reading of IDP.

Peter: \$1.5 million from government for FRIAA projects, of 39 applications, 37 were approved, working on an RFP for another round, applications are more routine in nature, important to work with local forestry rep.

Mike: Not a great deal to report, their summer village is working on a volunteer policy.

12. Adjournment

The meeting adjourned at 8:31 pm.

Next meeting is March 15, 2021 now starting at 6:00 p.m.