

**ASSOCIATION OF SUMMER VILLAGES OF ALBERTA
BOARD MEETING OF NOVEMBER 19, 2018
6:15 pm, Royal Executive Inn, Leduc, Alberta**



ATTENDANCE: President Peter Pellatt, Mike Pashak, Rob Dickie, Leslie Ellis, Teresa Beets, Duncan Binder, Morris Nesdole, Pete Langelle, Brenda Shewaga, Marlene Walsh, Beverly Smith (recording)

REGRETS: Dennis Evans, Gary Burns

1. Call to Order

President Peter Pellatt called the meeting to order at 6:15 pm.

2. Deletions & Additions to the Agenda

No additional items were added.

3. Approval of the Agenda

Res. 18-27

Moved by Brenda Shewaga that the agenda be approved as distributed.

Carried.

4. Delegation - none

5. Minutes

a. Approval of the September 17, 2018 Meeting Minutes

Res. 18-28

Moved by Mike Pashak that the September 17, 2018 Board of Director Meeting minutes be approved as distributed.

Carried.

c. Acceptance of the 60th Anniversary ASVA Annual General Meeting Minutes of October 18, 2018
Res.18-29

Moved by Pete Langelle that the Minutes of the October 18, 2018 ASVA Annual General Meeting be accepted as information.

Carried.

6. Financial Reports

a. **Expenses as of October 31, 2018** were presented by Treasurer Rob Dickie

Res. 18-30

Moved by Treasurer Rob Dickie that the financial report be accepted as information.

b. Draft 2019 Budget

Treasurer Rob Dickie presented the draft ASVA budget for 2019. Recommendations for change were:

- Change title of "Travel" for the Executive Director to "General Expenses"
- Include the addition of an E/D Assistant (\$10,000) by reducing the E/D salary to \$25,000

Res. 18-31

Moved by President Pellatt that the draft 2019 Budget be approved as amended.

Carried.

Res. 18-32

Moved by Pete Langelle that GICs be automatically renewed according to the terms and rates as determined by the Executive Director.

Carried.

7. New Business

a. 2019 ASVA Membership Dues Rates

Beverly presented the current status of membership rates and asked the Board for confirmation of any changes.

Res. 18-33

Moved by Morris Nesdole that the membership rates for 2019 follow the same formula as 2018 to a maximum of \$850 per member.

Carried.

b. ASVA Associate Membership

Beverly indicated that the ASVA Bylaws do not detail the benefits or cost of an associate membership including whether this is a voting or non-voting membership. It was agreed that this needs to be addressed in the upcoming review of the ASVA Bylaws.

Res. 18-34

Moved by President Pellatt that any application for an ASVA Associate membership must be submitted in writing and be referred to the Board for consideration.

Carried.

ACTION: Pete Langelle and Brenda Shewaga are to include this as part of the changes during their review of the ASVA Bylaws in 2019.

c. Preparation for the Municipal Affairs Joint ASVA/AUMA/RMA meeting on ICFs/IDPs

Beverly presented the information received back from our summer villages on their status in respect to completing ICFs and IDPS.

Beverly also confirmed the following people as attending: Peter Pellatt, Mike Pashak, Rob Dickie, Pete Langelle, Morris Nesdole, and Brenda Shewaga.

d. Blanket Exercise

Leslie had questioned why this initiative was only being administered by the AUMA and RMA. Beverly indicated that the RMA/AUMA received funding for municipalities to hold this exercise. President Pellatt followed up with AUMA - Dan Rude and there was no clear response

ACTION: Beverly is to inquire with AUMA as to whether the ASVA would be eligible to apply to do the Blanket Exercise at our next ASVA Conference in October 2019.

e. AEP Decontamination Protocol – Pete Langelle

Pete Langelle requested to sit on this committee as the ASVA representative.

RES. 18-35

Brenda moved that Pete Langelle be approved as the ASVA representative on the AEP Decontamination Protocol review.

Carried.

8. Review of Action Items

Action Items were reviewed and updated.

- a. **ASVA Strategic Planning Workshop** – Beverly is to arrange for a Strategic Planning Workshop for the ASVA Directors sometime in April. The intent is to finalize the plan.

ACTION: Beverly to arrange for an April Strategic Planning Workshop. (Note: we may want to include some discussion on our bylaws as well.)

9. Committee Reports

- a. AUMA Report – President Pellatt – The focus of the AUMA discussions have been on MSI funding and on the costs related to the new Cannabis laws. Peter indicated that municipalities should keep track of their costs in relation to cannabis as further discussions will be taking place on this topic.
- b. AUMA Infrastructure and Energy Committee – Mike Pashak – Next meeting is November 30th so no report.
- c. Lake Stewardship / AIS – Marlene Walsh/ Brenda Shewaga – no report.
- d. MSSAC – Dennis Evans – not present
- e. 60th Anniversary / Conference Organizing Committee (COC) –Rob Dickie
 - i. Rob presented the review by the COC and the lessons learned.
 - Registration / Eventbrite – went okay; some glitches by users; agreed to use again in 2019
 - Agenda/Format – good although there were suggestions for some more interactive topics
 - Topics – topics appeared timely; will use topics identified in the Wisdom Circles process for 2019 (Lake Health was identified as the top issue along with governance; will most likely have an opportunity for new Ministers, etc. to attend due to the elections
 - Venue (Space and Meals) – high marks received for the new venue and meals; will request more bartenders next year
 - Sponsors and Sponsor location – somewhat of a squeeze, next year will book a separate room for sponsors with coffee bar in the room
 - Gala Banquet and Entertainment – good reviews and good entertainment
 - Awards (Lifetime Member Award and McIntosh Bulrush Award) – next year should frame the Lifetime Member award and the Bulrush Award may need some fixing
 - Silent Auction Format and Revenue (\$3,495.00 was the revenue for the evening)

Res. 18-36

Moved by Rob Dickie made a motion that because the UofA Improv Group only charged us \$75 for the 5 performers, that we send them a thank you letter with an additional \$200 as they did a great job.

Carried.

- ii. **Venue for 2019**

It was agreed that we were pleased with the new venue and that we should secure it for October 17-18, 2019.

Res. 18-37

Moved by Rob Dickie that the ASVA book the Executive Royal Hotel Leduc for the 2019 Conference to be held in October 17-18, 2019

Carried.

ACTION: Beverly is to contact the new mall manager across the highway from the ERH to ask for sponsorship and perks (goody bags for delegates) for our 2019 conference.

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- f. Executive Director Report – Beverly had previously circulated her report and provided highlights.

10. Correspondence – correspondence received was circulated at the Board meeting

11. Round Table

- a. Pete – Pete sits on the Septic Variance Committee and the new direction will be to have municipalities in charge of sewer systems. This idea is going to be brought forward at the RMA Conferences in November. Pete also noted that the majority of comments around the presentation “liked least” was AEP’s update, or lack of one, on the boat mooring presentation. ACTION: Beverly is to write a letter for Peter’s signature to send to Minister Phillips, AEP with a copy of the evaluations regarding their presentation. (**NOTE: this has since been replaced by a face-to-face meeting with their Deputy Minister on January 17th)
- b. Morris Nesdole – Progress is being made in regard to the Fisheries Committee and more information will be available in the new year.
- c. Duncan – attended SDAB training and it was valuable.
- d. Mike – Mike brought forward a request for support from RMA to support the Alberta Common Ground Alliance. Mike will draft a letter and send to Beverly for formatting for Peter’s signature.
- e. Rob – reported on the large number of break-ins in the area of the summer villages
- f. Teresa – also reported that there were 3 break-ins in their summer village when prior there was nothing
- g. Brenda – reported that break-ins in their summer village had also increased
- h. Marlene – gave information on the Darwell Regional Sewer Commission and that they are looking at a study for a large regional approach
- i. Peter – Peter is considering retiring from the Board sometime in 2019 and will probably have it coincide around AUMA’s election for office.

12. Adjournment Meeting adjourned at 8:31 pm.