

**ASSOCIATION OF SUMMER VILLAGES OF ALBERTA**  
**BOARD MEETING 6:00PM**  
**September 18, 2023**  
**Royal West Hotel – Edmonton**  
**Dinner 6:20pm – Meeting 6:50pm**  
**ZOOM ID: 829 7375 8585**

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**ATTENDANCE:** Mike Pashak (**virtual**), Brian Waterhouse, Gary Burns, Ren Giesbrecht, Julie Maplethorpe (**virtual**), Curtis Schoepp, Marlene Walsh, Kim Bancroft, Ian Rawlinson and Kathy Dion  
**REGRETS:** Rob Dickie  
**RECORDING:** Kathy Krawchuk, Executive Director  
**FINANCE:** Colleen Ewashko, Financial Manager

**1. CALL TO ORDER**

Vice President Brian Waterhouse called meeting to order at 6:50 pm.

**2. ADDITIONS TO THE AGENDA**

Vice President Waterhouse added to the agenda 8E) Discussion/Approval - MLA Speaker at the ASVA Conference Banquet and 11P) AISC Report.

**3. APPROVAL OF THE AGENDA**

**Res. 23-88**

***Moved by Gary Burns that the agenda be approved as amended.***

**CARRIED**

**4. MINUTES – July 17, 2023**

**Res. 23-89**

***Moved by Ian Rawlinson that the July 17, 2023 minutes be approved as presented.***

**CARRIED**

**5. Delegations – None at this time.**

**6. FINANCIALS**

**A) Income Statement for period ending July 31, 2023**

Financial Manager, Colleen Ewashko provided the Board with an overview of the finances for July 2023.

**Res. 23-90**

***Moved by Ren Giesbrecht that the financial report for July 31, 2023, be accepted as information.***

**CARRIED**

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**7. OLD BUSINESS AND BUSINESS ARISING FROM July 17, 2023 MINUTES**

**A. Update – Recommendation of Funds to be kept in ASVA’s Operating Account**

Financial Manager, Colleen Ewashko recommends ASVA keeps \$60,000 in the operating account, for annual operations, including the annual conference, as additional funds will be deposited for sponsorships at that time, and then additional funds over \$60,000 plus, be invested in longer GIC and short-term HISA accounts.

**B. Update – ATB Transition**

Financial Manager, Colleen Ewashko stated she has brought the paperwork to the September board meeting for signatures, in order to proceed with transitioning over to the ATB from the RBC, and furthermore, she stated ATB gives a good rate being a municipality. She is still waiting to hear on the interest rates.

**C. Update – ABmunis HISA**

ABmunis originally said we need \$100,000 in order to open a HISA. Colleen halted the investigation on this as ASVA was not a suitable candidate. Recently, ABmunis changed their way, and the minimum requirement is no longer \$100,000. Colleen will look further looking into the HISA Account now, and update the Board at the next board meeting.

**Res. 23-91**

***Moved by Ren Giesbrecht that Items 7A. Update – Recommendation of Funds to be Kept in ASVA’s Operating Account, 7B. Update – ATB Transition, and 7C. Update – ABmunis HISA, be accepted as information at this time.***

**CARRIED**

**D. LGAA Conference Update**

Marlene thanked ASVA for allowing her to attend this conference. She updated the board of her experiences attending the LGAA conference in Canmore, and stressed how important it is to attend this conference in future years as a CAO.

**Res. 23-92**

***Moved by Curtis Schoepp that this item be accepted as information.***

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**E. COC Report & Update**

Kathy updated the Board on the 2023 annual conference and how things are progressing. She told the Board the COC have been very engaged every step of the way, and together, is why the conference planning is where it is at today. Brian informed the board the we ordered 3 re-tractable pop-up banners and ordered pens for the swag bags.

**Res. 23-93**

***Moved by Gary Burns that the 2023 final conference update be accepted as information.***

**CARRIED**

**F. LGFF Update**

Board members thanked Mike for his hard work on the LGFF proposal.

**Res. 23-94**

***Moved by Kim Bancroft that the LGFF update be accepted as information.***

**CARRIED**

**8. NEW BUSINESS**

**A. Discussion/Approval – 2023 McIntosh Bulrush Award**

The Board reviewed a nomination from Marlene Walsh for the Summer Village of Sundance Beach for their Wastewater: Holding Tank Inspection Project. The Executive Director advised the Board that no other nominations were received.

**Res. 23-95**

***Moved by Ren Giesbrecht that the 2023 McIntosh Bulrush award be presented to the Summer Village of Sundance Beach, for their Wastewater: Holding Tank Inspection Project and be approved as presented.***

**CARRIED**

**B. Discussion/Approval – 2023 Life Member Nomination**

The Board reviewed a biography from Brian Waterhouse nominating Peter Pellatt for the 2023 Life Member Award. The Executive Director advised the Board that there were no other nominations submitted. The Board expressed their appreciation for all the work Peter has done for the ASVA board and his summer village.

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**Res. 23-96**

***Moved by Mike Pashak that the 2023 Life Member award be presented to Peter Pellatt for his commitment to the well being of summer villages and leadership with the ASVA, and be approved as presented.***

**CARRIED**

**C. Discussion/Approval – 2023 Annual Report**

**Res. 23-97**

***Moved by Ian Rawlinson that the 2023 Annual Report be approved as presented.***

**CARRIED**

**D. Succession Plan – Potential Update of Policies 211 & 213**

Discussions ensued about a 2-year rotation on the Vice President role and the Treasurer role. The Board was not in favor of this change at this time.

**Res. 23-98**

***Moved by Gary Burns that this item be accepted as information.***

**CARRIED**

**E. Discussion/Approval – MLA Speaker ASVA Conference**

Vice President Waterhouse explained to the Board about MLA Sarah Elmeligi asking to be a speaker at the ASVA conference banquet. Discussions ensued with thoughts and comments from the Board.

**Res. 23-99**

***Moved by Gary Burns that the Executive Director contact MLA Sarah Elmeligi, to inform her that there will not be time for her to speak at the 2023 conference banquet.***

**CARRIED**

**9. ITEMS FOR INFORMATION**

**A. Action List – reviewed as information**

**Res. 23- 100**

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*Moved by Ren Giesbrecht that the Action List be accepted as information.*

**CARRIED**

**B. A Good News Story**

*Res. 23- 101*

*Moved by Ren Giesbrecht that this item be accepted as information.*

**CARRIED**

**C. ABmunis Nomination Papers**

*Res. 23- 102*

*Moved by Ren Giesbrecht that this item be accepted as information.*

**CARRIED**

**10. Committee Reports**

- A. **President's Report** – circulated with agenda
- B. **Executive Director's Report** – circulated with agenda

*Res. 23-103*

*Moved by Kim Bancroft that Items 10A – President's Report and 10B – Executive Director Report be accepted as information.*

**CARRIED**

**11. External Meetings and Reports**

**Appointment of Directors to Vacant Portfolios (defer until new Board members)**

- A. ALMS – Vacant
- B. Aquatic Invasive Species – Alberta Government – Vacant
- C. Lake Stewardship/AIS – Vacant
- D. Decibel Coalition – **Brian**
- E. Alberta Water Council (AWC) – **Brian** (report submitted)
- F. Pigeon Lake Watershed Assoc. – **Brian** (report submitted)
- G. Municipal Sustainability Strategy Advisory Committee (MSSAC) – **Kathy** (report submitted – meeting cancelled)
- H. LILSA – **Ren**
- I. SVLSAC – **Ren**

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- J. FIRESMART – Ren
- K. Forest Resource Improvement – Vacant
- L. AB Municipal Water & Wastewater Program (Grants) - Mike
- M. Water for Life (Grants) –Mike
- N. WPAC - Athabasca – Curtis
- O. WPAC – Wabamun –Rob
- P. AB Aquatic Invasive Species Council (AISC) – Marlene (report submitted)
- Q. MCCAC -Vacant

**Res. 23-104**

***Moved by Gary Burns that the external meeting and reports be accepted as information.***

**CARRIED**

**12. ROUND TABLE**

**Mike – Half Moon Bay**

- Construction has started on pickleball courts;
- Council is discussing a plan to discontinue the use of septic fields and have all residents move to septic holding tanks only.

**Rob – Betula Beach**

Nothing to report at this time.

**Brian – Sundance Beach**

- New signage coming;
- SV had a break in occur in one of the SV's sheds, because of a summer student;
- Annual info meeting with the RCMP – 80% of crime is in Leduc County.

**Julie – Jarvis Bay**

- Jarvis Bay sent out a letter notifying residents that storage of personal items on Municipal Reserves or building on Municipal Reserves is not acceptable. During the winter, items will be removed and structures will be dismantled.
- Areas that require safe lake access will be re-built where necessary with stairs or other means.
- A Public Consultation evening on October 12 will be held with regards to Petro Beach. This area is challenging and some changes need to be made to protect the watershed, the public beach and park area and to reduce the negative impact on residents in close proximity.

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**Gary – Horseshoe Bay**

- Regional KMPG study completed for the Region (County of St. Paul, Town of St. Paul, Town of Elk Point, and the Summer Village of Horseshoe Bay) identifying priorities for efficiency and regional collaboration. 12 key issues identified, not all issues were applicable to the Village. The key issues for us were a recommendation that a Regional Grant coordinator position be established for the Region. This position would monitor applicable Provincial grants and do grant applications.
- Other issues are:
  - regional equipment sharing
  - regional planning and development coordination
  - centralized solid waste collection
  - centralized water commission

**Curtis – Whispering Hills**

- Thanked Mike for sharing his Podcast;
- Working on LUB;
- Having a meeting with County and other summer villages to discuss issues they all face.

**Ren – West Cove**

- Shortage of Doctors in their medical clinic;
- In talks with the County to hire a Regional DEM;
- Lagoon gate vandalized 2 times, culprit was caught, although having trouble finding an address to send an invoice too.

**Marlene – SV Val Quentin**

- 2 properties are in a civil suit, pulling Val Quentin in.

**Ian – Crystal Springs**

- Finalizing LUB with MPS;
- Asked why their SV has to do a MAP review every 2 years;
- Crystal Springs along with PLWS, building a \$30,000 rain garden, ½ acre of land.

**Kim – Island Lake South**

**South Baptiste**  
**Sunset Beach**

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- Virtual CAO townhall that was tried a couple years ago with a few CAO's as test project, had good response hopes it will become an annual event.

**Kathy- Val Quentin**

- Vandalism of the SV signs, have all been recovered now;
- Looking into cleaning up old derelict buildings, removing items etc.

**13. ADJOURNMENT**

The meeting adjourned at 9:00pm.

**14. NEXT MEETING:** Monday December 18, 2023 via Zoom