

**ASSOCIATION OF SUMMER VILLAGES OF ALBERTA**  
**BOARD MEETING OF MARCH 24, 2014**  
**6:00 pm, Royal Executive Inn, Edmonton, Alberta**

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**ATTENDANCE:** Peter Pellatt, Chuck Dechene, Leslie Ellis, Bob Yontz, Pete Langelle, Betty Forfyflow, Dennis Evans, Rob Dickie, Marlene Walsh, Joyce Megson, Glen Usselman, Beverly Anderson

**REGRETS:** Gary Burns

**GUESTS:** Harold Wynne, Wynne Resources

**1. Call to Order**

Peter called the meeting to order at 6:38 pm.

**2. Deletions & Additions to the Agenda**

- Add:
  - 7.b. Selection of Auditor
  - 8.d. Add FRIAA Agreement to the discussion of Fire Protection Planning (Note: Harold Wynne of Wynne Resources will attend that item of the meeting.)
  - 10.c Strategic Planning Session

**3. Approval of the Agenda**

**Res. 14 – 16**

**Betty Forfyflow moved that the agenda be approved as amended.**

**Carried.**

**4. Delegation**

Harold Wynne, Wynne Resources attended discussions on Item 8.d. Fire Protection Planning/FRIAA Agreement.

**5. Approval of the Minutes of February 24, 2014**

**Res. 14 – 17**

**Moved by Leslie Ellis that the minutes of February 24, 2014 be approved as circulated.**

**Carried.**

**6. Action Items**

- a. Beverly provided an update on the status of the Social Media workshop. Pete indicated that we hope to have Social Media as an agenda item on our upcoming October conference.

**DECISION:** To discontinue work on providing a social media workshop for April and include it as a topic at the ASVA Conference.

**7. Financial Reports**

- a. Update on Dues Paid by Summer Villages

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For information, Beverly distributed a list of Summer Villages who had paid their ASVA Membership Dues and which ones are outstanding. Eighteen Summer Villages have not yet paid their membership dues. All SV with outstanding accounts have been notified.

b. Selection of Auditor

Beverly provided a list of 4 companies which could complete a “Notice to Reader” on our year-end financial statement:

- MNP, GCAs – Leduc (approximately \$2500)
- Wayne G. Saastad, GCA – Sylvan Lake (\$700 - \$1000)
- McGill & Company, GCAs – Sylvan Lake (approximately \$1000)
- Lone Wolf Accounting – Benalto (approximately \$500)

It was noted that the ASVA bylaws indicate that we do not require a Certified General Accountant to complete a financial report.

**Res. 14 – 18**

**Moved by Pete Langelle that we retain Lone Wolf Accounting to complete our Notice to Reader.**

**Carried.**

**8. Committee Reports**

a. Conference - AGM 2014

Betty Forflyow, Chair of the Conference Organizing Committee gave a report on the meeting held earlier by the committee. The focus of the conference for 2014 is on “collaboration”, “sustainability” and “funding”. Potential topics are:

- Regional collaboration: change in funding – what it means to SVs
- Fire Protection Planning & FRIAA
- Social Media – how it can work for SVs
- Community Based Social Marketing (CBSM)
- Government planning – how it all fits together – invite rep from Alberta Water Council, WPACs, Regional Planning (Land Use Framework)
- Sharing of Bylaws: how to properly write and change bylaws - including discussions on bylaw enforcement, development officers
- How to properly run your Summer Village from both a CAO and Councillor perspective
- AIS / Cyanobacteria – where are we at in Alberta – status (not repeat of earlier presentations)
- Success Sharing Circles (format to engage in presenting solutions to issues)
- Emergency Preparedness Planning – now a requirement for all municipalities

Potential of getting Ministers/MLAs as Speakers

- Ask Premier
- Min Hughes – Municipal Affairs

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- Min Campbell – ESRD

Lifetime Members – if a request is received by the Board

MacIntosh Bulrush Award – send out request to Councils

Entertainment – Beverly to check into cost of Johnny Bagpipes and Jimmy the Janitor; Marlene will follow up on contact with CFCW

**DECISION:** Name of 2014 Conference Theme: *“Collaboration=Sustainability: Together We Are Doing It!”*

b. Lake Stewardship

- i. AIS – Bob Yontz provided a written joint report on behalf of Joyce Megson, Beverly Anderson and himself from their attendance at the AISC Workshop held March 12 in Lacombe

c. MGA Review Committee – Peter gave an update on the MGA Review. The review is still ongoing. The Government just went through a round of public reviews and they will still consider input.

**ACTION:** Beverly to find out more information from the Town of Sylvan Lake as to the legal decision regarding the Town being considered an adjacent municipality to Lacombe County even though it doesn’t share a border but is adjacent on the lake.

**ACTION:** Peter and Beverly to submit a letter to AUMA and GOA as a formal MGA review submission.

d. MSSAC – Beverly reported that the MSSAC has not met.

e. Fire Protection Plan

Harold Wynne, Wynne Resources was invited into the Board meeting to present how he sees the two fire protection planning initiatives working together. Harold distributed a written document that provided information on the background, the relationship between the FPP Framework project and the FRIAA FireSmart project, and the FRIAA Project requirements. It was agreed that the agreement between ASVA and FRIAA will have to be adjusted to the scope of the project (i.e. lower insurance coverage, WCB and COR certification is not available by the ASVA, 25 vs 26 Summer Villages (SV of Sunset Point had not expressed interest), and the timing of the project needs to be extended as we have a 2 year time period and there are too many Summer Villages to be completed by Wildfire Specialists within that time framework.)

**Res. 14 – 19**

**Moved by Betty Forfyflow that the ASVA retain Wynne Resources to operationalize the FRIAA grant on behalf of the ASVA and ensure the deliverables as per the FRIAA**

**contract/agreement are delivered on time and within budget. Seconded by Pete Langelle**

**Carried.**

**Res. 14 – 20**

**Moved by Joyce Megson that the ASVA appoint a working committee made up of Beverly Anderson, Peter Pellatt, and Harold Wynne to review the draft agreement and meet with FRIAA to develop a mutually acceptable agreement. Seconded by Bob Yontz.**

**Carried.**

- f. AUMA Report – Peter Pellatt gave a summary of activities being reviewed by the AUMA and their interest in working closely with the ASVA.
- g. Private Sewage Systems Task Group – Pete Langelle reported that the group has completed their review and the report has gone to the Minister. Once the Minister approves it, it will go to the Safety Codes Council. Pete also indicated that this new approach will give a lot of authority to municipalities to manage private sewers through their bylaws.

**9. Correspondence**

As circulated.

**10. Further Business**

- a. Beverly reviewed the details of the insurance coverage being offered by AUMA through their AMSC Insurance. The premium at \$685.02 is considerably better than what had been offered in the past.

**Res. 14 – 21**

**Moved by Dennis Evans that we accept the AMSC Insurance offered by AUMA. Seconded by Leslie Ellis.**

**Carried.**

- b. ASVA Board Meetings – Beverly suggested that we hold our Board meeting in the Summer at a host Summer Village. It was recommended that we invite the surrounding Councils to attend a BBQ and meet and greet while we are there.

**DECISION:** SV of Sundance will host the July 28<sup>th</sup> Board meeting at Pigeon Lake; Lac Ste. Anne Summer Villages will host the August 25<sup>th</sup> Board meeting.

- c. Strategic Planning Session - Tabled

**11. Adjournment**

Meeting adjourned at 9:04 pm.