

**ASSOCIATION OF SUMMER VILLAGES OF ALBERTA**  
**BOARD MEETING OF March 23, 2015**  
**6:00 pm, Royal Executive Inn, Edmonton, Alberta**

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**ATTENDANCE:** Peter Pellatt, Leslie Ellis, Bob Yontz, Chuck Dechene, Rob Dickie, Marlene Walsh, Dennis Evans, Glen Usselman, Betty Forfyflow, Joyce Megson, Beverly Anderson

**REGRETS:** Gary Burns, Pete Langelle

**GUESTS:** Allan Watt- Summer Village of Silver Beach  
Adam Lafreniere - AMSC  
Shelley Marsh – Muniware

**1. Call to Order**

Peter Pellatt called the meeting to order at 6:30 pm.

**2. Deletions & Additions to the Agenda**

- Move Item 8e to end of agenda
- Table Item 10c to April 27, 2015
- Add Item 10d – Guest Shelley Marsh – Muniware

**3. Approval of the Agenda**

**Res. 15-11**

**Chuck Dechene moved that the agenda be approved as amended.**

**Carried.**

**4. Delegation** – Guests invited to speak as per agenda item.

**5. Approval of the Minutes of February 23, 2015**

**Res. 15-12**

**Moved by Chuck Dechene that the minutes of February 23, 2015 be approved.**

**Carried.**

**6. Action Items**

Action items were reviewed and updated.

a. History of the ASVA

**ACTION:** Beverly is to re-contact Archie Grover, Susan Evans and also try to contact Danielle Tunke.

b. Director Biographies

**ACTION:** Directors are to finish their bios and submit to Beverly.

c. AIS Signs

**ACTION:** Beverly is to follow up with CAOs regarding the placement of the AIS signs.

**7. Financial Reports**

a. Quarterly ASVA Financial Report

Beverly provided the financial report up to March 20<sup>th</sup>, 2015

Board accepted as information.

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**8. Committee Reports**

- a. ASVA Conference
  - i. Room Block & Theme – Beverly announced that accommodation for delegates had been arranged with the hotel and is under “Group #: 1334”; Beverly also mentioned that she had received requests for interactive sessions and ice-breakers as most do not know each other.
  - ii. CAO Session – The Board endorsed re-instating a CAO session (just for CAOs) on the Friday morning of the conference.

**ACTION:** Beverly to survey the CAOs to find out what topics they would like to discuss.  
Beverly to call a meeting of the Conference Organizing Committee in April.

- b. Lake Stewardship – Bob Yontz provided a written report of his activities with the AIS and Cyanobacteria. Bob is also on the Athabasca Watershed Council and was able to get Summer Villages included in their Terms of Reference.

**Res. 15-13**

**Moved by Bob Yontz that the ASVA support the AIS program by purchasing chamois with the ASVA logo on it. Beverly is to provide costs and details at the next meeting.**

**Carried.**

- c. MSSAC – next meeting is March 25, 2015 – a report will be provided at the April Board meeting.

7:05 pm

Guest: Adam Lafreniere joined the meeting.

**10.a. AUMA Liability Insurance Policy Renewal and Invoice**

Adam provided the Board with an explanation as to why there was an increase in cost of our insurance premiums by 26.5%. (The invoice went from \$685.02 to \$866.76 and increase of \$181.74.) Adam explained that there was an increase in premiums in relation to crime that was applied across the board for all municipalities. Our coverage is the base coverage and all items whether or not applicable were part of the base coverage. The Board expressed their concerns that small municipalities were being levied the same increases as the large municipalities and asked Adam to take this concern back to AMSC.

**Res. 15-14**

**Moved by President Pellatt that we pay the \$866.76 invoice for insurance coverage to AMSC.**

**Carried.**

7:20 pm

Adam Lafreniere left the meeting.

Guest Shelley Marsh joined the meeting.

**10.b. Muniware – Shelley Marsh**

Shelley provided the features of Muniware.

8:15 pm

Shelley Marsh left the meeting.

Committee Reports Continued (Item 8):

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- d. FRIAA – Beverly provided the Board with the finances as of the end of January and the forecasted expenses for the remainder of the project indicating that there will not be enough funds to cover the initial 10% administration fee.

**Res. 15-15**

- i. **Moved by Chuck Dechene that Resolution 15-10 ii be amended to “6% of the FRIAA project budget is to be paid to ASVA directly for project management administration” in lieu of the original 10%.**

Peter Pellatt and Leslie Ellis abstained from voting.

**Carried.**

- e. Fire Protection Plan Update (Moved to last item on the agenda.)  
f. AUMA Report – Peter Pellatt and Beverly Anderson attended the AUMA Mayor’s Caucus. Beverly provided a written report on the event. The focus was on the proposed MGA changes being proposed by the Government of Alberta.  
g. Boat Mooring Forum Update – As of March 23, thirty five registrations have been received. It is hoped that we have approximately 50 attending.

**ACTION:** Beverly to send out a reminder.

**9. Correspondence**

As circulated.

**10. Further Business**

- a. AMSC Insurance Coverage – Guest Adam Lafreniere (7:00 pm) (See Item following 8.c)  
b. Consultation on Drinking Water Regulations – AUMA/ESRD – As the Board indicated that these regulations are pertaining to those municipalities with large water systems, it isn’t applicable to summer villages. Accepted as information.

**Item 8e.**

**Fire Protection Plan Update** – Beverly provided an update on the status of the Fire Protection Planning Framework which was contracted out to Wynne Resources Ltd. The contract was signed in October 2013 and to date (March 23, 2015) no deliverables have been provided however some invoices have been paid. The project was to be completed by March 31, 2015. Mr. Wynne has experienced some serious health problems and because of that the ASVA & ACP Grant Recipient/Project Manager – Summer Village of Norglenwold, have requested a grant extension from the Government of Alberta. Beverly requested that the meeting go in-camera.

8:40pm Peter Pellatt and Leslie Ellis left the meeting.

**Res. 15-16**

**Moved by Betty Forfyflow that the Board go in-camera.**

**Carried.**

**Res. 15-17**

**Moved by Joyce Megson that the Board come out of in-camera.**

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**Carried.**

**Res. 15-18**

**Moved by Chuck Dechene that Recommendations “a” to “d” be forwarded to the Summer Village of Norglenwold for action by the consultant.**

**Carried.**

9:30 pm Peter Pellatt and Leslie Ellis returned to the meeting.

**11. Adjournment** Meeting adjourned at 9:31 pm.

*Note: Dates for Upcoming Board Meetings in 2015:*

- *April 27*
- *May 25*
- *June 22*
- *July 25 (Saturday) or July 27 - SV location to be determined*
- *August 22 (Saturday) or August 24 – SV location to be determined*
- *September 28th (Note: AUMA Convention: September 23 - 25 Calgary)*
- *October 23-24 – ASVA Conference – Royal Executive Hotel, Edmonton*
- *November 23 (Note: AAMDC Convention: November 17-19 Edmonton)*