

ASSOCIATION OF SUMMER VILLAGES OF ALBERTA
BOARD MEETING OF February 23, 2015
6:00 pm, Royal Executive Inn, Edmonton, Alberta



ATTENDANCE: Peter Pellatt, Leslie Ellis, Bob Yontz, Chuck Dechene, Pete Langelle, , Rob Dickie, Marlene Walsh, Dennis Evans, Glen Usselman, Beverly Anderson
REGRETS: Gary Burns, Betty ForfyLOW, Joyce Megson
GUEST: Kate Wilson, ESRD

1. Call to Order

Peter Pellatt called the meeting to order at 6:08 pm.

2. Deletions & Additions to the Agenda

Add: 10.c Press Release regarding ASVA new Vice President
10d. AMSC Insurance Policy and Invoice

3. Approval of the Agenda

Res. 15-06

Glen Usselman moved that the agenda be approved as amended.

Carried.

4. Delegation

Kate Wilson – Provincial Aquatic Invasive Species Specialist, ESRD provided an update on the progress of the AIS program. Upcoming changes in legislation hope to address mandatory boat stops and additions to the prohibited species list. For 2015, they hope to have 4 permanent stations at major highway border crossings, 5 roving stations and 7 lake stations on specific dates.

ACTION: Kate will send information to be added to the ASVA website.

ACTION: Beverly will follow-up on sign locations with the SV offices.

ACTION: ASVA will consider assisting AIS program with chamois or other items for those being stopped at their inspection locations. We can add our logo along with the “Clean, Drain, Dry” logo.

5. Approval of the Minutes of January 26, 2015

Res. 15-07

Moved by Pete Langelle that the minutes of January 26, 2015 be approved.

Carried.

6. Action Items

Action items were reviewed and updated.

- a. Letter to SV of Sandy Beach

Res. 15-08

Moved by Bob Yontz that we send the letter to the SV of Sandy Beach explaining our position on the ACP Grant for Abe Silverman’s project.

Carried.

- b. AIS Summit

ACTION: Leslie is to do up a one page summary of the AIS Summit in bullet format and provide to Beverly for the ASVA website.

7. Financial Reports

- a. FRIAA Special Audit Report

Res. 15-09

Rob Dickie moved that we accept the Special Audit Report completed by Hawkings Epp Dumont LLP Chartered Accountants regarding the FRIAA project and that it be delivered to the FRIAA office.

Carried.

- b. Administration Management of the FRIAA project

Res. 15-10

Moved by Pete Langelle that:

- i. **The ASVA rescind motion Res. 14- 14** “Moved by Leslie Ellis that Beverly Anderson & Associates be retained by the ASVA as an independent contractor on a fee for service basis to manage the FRIAA grant project.”
- ii. **10% of the FRIAA project budget is to be paid to ASVA directly for project management administration as per the original proposal. Beverly will be paid by the ASVA for time spent on the FRIAA project out of that amount.**
- iii. **ASVA is to submit an invoice for 2014 and continue with charges in 2015.**

Carried.

8. Committee Reports

- a. Lake Stewardship – Bob indicated that he is continuing work with the AIS working committee.
ACTION: Leslie will summarize the combined AIS notes (Leslie, Beverly, Phyllis) into a one page report for the website.
- b. MSSAC – no meeting was held
- c. FRIAA – Peter Pellatt provided an update on FRIAA. The contract is on schedule and within cost. All 25 Summer Village draft Wildfire Mitigation Strategies have been completed. CPP is now meeting with all the SV Councils to go over their draft plans. To date, comments are very positive.
- d. Fire Protection Plan Update – Peter Pellatt will inquire about dates and venues for the workshops and will provide to the Board.
- e. AUMA Report – Peter Pellatt will be providing a copy of his update/newsletter via email.

9. Correspondence

As circulated.

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10. Further Business

- a. Passing of ASVA Lifetime Member Frank Atkinson
ACTION: Beverly to send a card of condolences to the Atkinson family on behalf of the ASVA.
- b. News Release re: Bob Yontz
Peter suggested that we distribute a news release to our members, AUMA, AAMDC, Government Ministries, etc. that Bob Yontz is ASVA's new Vice President.
- c. AUMA Liability Insurance Policy Renewal and Invoice
The Board discussed the renewal and the 26.5% increase in costs. The invoice went from \$685.02 to \$866.76 and increase of \$181.74.
ACTION: Beverly is to inquire with AMSC as to the increase and invite a representative from AMSC to our next Board meeting.
- d. What's Next – ASVA Strategic Plan
Beverly provided the summary of the Strategic Plan to date. Next step is to develop SMART (Specific, Measurable, Achievable, Relevant and Time-Oriented) objectives. The Board decided to tackle a few at each Board meeting.

11. Adjournment Meeting adjourned at 8:03 pm.

Note: Dates for Upcoming Board Meetings in 2015:

- April 27
- May 25
- June 22
- July 25 (Saturday) or July 27 - SV location to be determined
- August 22 (Saturday) or August 24 – SV location to be determined
- September 28th (Note: AUMA Convention: September 23 - 25 Calgary)
- October 23-24 – ASVA Conference – Royal Executive Hotel, Edmonton
- November 23 (Note: AAMDC Convention: November 17-19 Edmonton)