

ASSOCIATION OF SUMMER VILLAGES OF ALBERTA
BOARD MEETING OF FEBRUARY 22, 2016
6:30 pm, Royal Executive Inn, Edmonton, Alberta



ATTENDANCE: Peter Pellatt, Bob Yontz, Rob Dickie, Leslie Ellis, Chuck Dechene, Betty Forfyflow, Glen Usselman, Pete Langelle, Marlene Walsh, Dennis Evans, Beverly Anderson

REGRETS: Joyce Megson, Gary Burns

Strategic Planning Meeting held from 5:00 – 6:00 pm.

1. Call to Order

Peter Pellatt called the meeting to order at 6:34 pm.

2. Deletions & Additions to the Agenda

- a. Item 6.a. – Cost Estimates to Outsource Conference Registration - Beverly
- b. Item 10.f. – Wetland Policy Webinar - Leslie
- c. Item 10.g. – Pigeon Lake AEP update – Leslie / Peter
- d. Item 10.h. – Non-Meeting Remuneration - Leslie
- e. Item 10.i. – FRIAA Phase 3 – Applications for 1) Bylaws and 2) Chipping - Beverly
- f. Item 10.j. – March Board Meeting Date - Beverly

3. Approval of the Agenda

Res. 16-08

Betty Forfyflow moved that the agenda be approved as amended

Carried.

4. Delegation – none

5. Approval of the Minutes

- a. **Minutes of January 25, 2015 Board of Director Meeting**

Res. 16-09

Moved by Chuck Dechene that the minutes of January 25, 2015 be approved as circulated.

Carried.

6. Action Items

Action items were reviewed and updated.

- a. Beverly provided estimates from 3 Event Planners to undertake the Registration portion of the ASVA conference. The estimates ranged from \$4500 to \$5500 with a basis of \$30 per registrant. The Board determined that this was too high and that we would continue to do it in-house with the help of the committee or an assistant.
- b. It was noted that since the Executive Royal Hotel had waived the fees for our Board meetings that we would rescind the action to survey CAOs about other venues for the conference.

7. Financial Reports

Beverly provided the Board with a final copy of the budget as approved in January.

8. Committee Reports

- a. **Lake Stewardship / AIS** – Bob indicated that there was an upcoming workshop by the Aquatic Invasive Species Council on March 10th in Lacombe.

Res. 16-10

Moved by Bob Yontz that either Leslie Ellis, or alternatively Chuck Dechene, attend the AISC Workshop in Lacombe on March 10th.

Carried.

- b. **MSSAC**

- i. Dennis Evans gave his report on the MSSAC meeting. This committee is presently discussing the draft Code of Conduct and Public Participation regulations.

- c. **FRIAA Phase 2**

Beverly provided an update on the FRIAA Phase 2 project. Field assessments were completed by February 15th and CPP is now reporting their findings as part of the risk management reports.

- d. **Fire Protection Framework Update**

Beverly reported that workshops have been completed for Sylvan Lake, Ma-Me-O Beach, and Alberta Beach and by all accounts have been very well received. The Edmonton workshop is yet to take place on February 27th and webinar will be offered in March. The project ends March 31st.

- e. **AUMA Report**

Peter provided an update on activities within the AUMA including the linear tax discussions and the upcoming Mayors Caucus on March 9-10th.

9. Correspondence

As circulated.

10. Further Business

- a. Report on Meeting with Municipal Affairs regarding MSI Funding Usage

Peter, Leslie and Kate Wilson (AEP) met with Municipal Affairs regarding the usage of MSI funds, specifically with the usage of capital funds in support of Alberta's Aquatic Invasive Species Program. The department made it clear that operations funds would not be applicable but potentially capital funds could be used if they were used specifically for the purchase of related AIS equipment or materials. Municipal Affairs will continue to review this in conjunction with Kate Wilson as AEP's representative.

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b. AMSC Insurance Invoice

Beverly received the invoice from AMSC for our insurance coverage. The total invoice was for \$761.97, a savings of \$104.79 from last year. Glen asked questions about the amount of coverage on Errors and Omissions and the cost of the premium for that coverage.

ACTION: Beverly is to obtain information on our Errors and Omissions coverage and the cost from AMSC and pending the response, pay the invoice of \$761.97 as budgeted.

c. Joint ASVA / AUMA / AAMDC Committee

As a result of our ASVA meeting with Al Kemmere, President of AAMDC, it was recognized the benefit of a joint committee of the three associations getting together to discuss joint issues.

Res. 16-11

Moved by Chuck Dechene that Leslie Ellis and Peter Pellatt represent the ASVA on this joint ASVA/AUMA/AAMDC Committee.

Carried.

ACTION: Beverly to send Sue Boyhaichuk, CEO for AUMA, a letter indicating the proposed committee and ask for AUMA's participation and respond back to the AAMDC.

d. Water Sprinkler Program Proposal

Peter introduced a proposed Sprinkler Program and indicated that the AUMA was also interested in this venture. There was discussion on how the sprinklers would work especially with existing programs and cell phone apps.

ACTION: Peter will provide some more information on the program.

e. Algae Harvesting ACP Grant Pigeon Lake – Peter Pellatt

Peter, Leslie and Pete provided information on this ACP application, sponsored by the SV of Grandview to purchase an algae harvester, for information.

f. Wetland Policy Webinar – February 24th

Beverly is registered for this AUMA webinar and will provide a report back to the Board.

g. Pigeon Lake AEP Update

Peter provided an update on the discussions at Pigeon Lake regarding the use of PhosLoc. AEP will be undertaking a pilot project in Lethbridge using the PhosLoc as it is a man-made lake, but indicated that it will likely not be approved for use in natural lakes in Alberta.

h. Non-Meeting Remuneration

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Leslie raised the issue of the work being done by Board directors and wondered if their time was being properly compensated. As the ASVA becomes more active, it requires more time on behalf of the Directors.

ACTION: Beverly will draft up a Non-Meeting Remuneration Policy for review by the Board which is to include meeting fee and expenses.

i. FRIAA Phase 3 – Expression of Interest

Beverly indicated that at the direction of the Board, she has submitted two Expression of Interests to FRIAA on February 22nd; one for a Chipping / Education Program; and one for a Fire Bylaw & Education Program.

j. March Board Meeting Date

As March 28th is Easter, it was decided that the next Board meeting would be held March 21st at 5:30 pm.

11. Adjournment Meeting adjourned at 7:48 pm.

Note: Dates for Upcoming Board Meetings in 2016:

<ul style="list-style-type: none">• <i>March 21 (Note: Easter March 28th)</i>• <i>April 25</i>• <i>May 30 (Note: Victoria Day May 23rd)</i>• <i>June 27</i>• <i>July 25</i>• <i>August 22</i>	<ul style="list-style-type: none">• <i>September 26</i>• <i>No regular Board Mtg. October 21/22 ASVA Conference</i><ul style="list-style-type: none">○ <i>Note AUMA Convention October 5-7 Edmonton</i>• <i>November 28</i><ul style="list-style-type: none">○ <i>Note AAMDC Convention November 15-17 Edm</i>• <i>December TBD</i>
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