

ASSOCIATION OF SUMMER VILLAGES OF ALBERTA
BOARD MEETING 6:00PM
December 18, 2023
ZOOM ID: 820 7242 2553



ATTENDANCE: Mike Pashak, Brian Waterhouse, Rob Dickie, Gary Burns, Ren Giesbrecht, Julie Maplethorpe, Curtis Schoepp, Marlene Walsh, Kim Bancroft, Ian Rawlinson and Kathy Dion

REGRETS:

RECORDING: Kathy Krawchuk, Executive Director

FINANCE: Colleen Ewashko, Financial Manager

1. CALL TO ORDER

President Mike Pashak called meeting to order at 6:02 pm.

2. ADDITIONS TO THE AGENDA

President Mike Pashak added 8 F) 2024 Proposed Meeting Dates and 8 G) Local Government Fiscal Framework Discussion, to the agenda.

3. APPROVAL OF THE AGENDA

Res. 23-105

Moved by Gary Burns that the agenda of December 18, 2023, be approved as amended.

CARRIED

4. MINUTES – September 18, 2023 and AGM Minutes – October 19, 2023

Res. 23-106

Moved by Ian Rawlinson that the September 18, 2023 Board Minutes, and the October 19, 2023 AGM Minutes be approved as presented.

CARRIED

5. Delegations – None at this time.

6. FINANCIALS

A. Income Statement for period ending August 31, 2023, September 30, 2023, October 31, 2023 and November 30, 2023.

Executive Director Kathy Krawchuk provided the Board with a brief overview of the finances for August through November 30, 2023.

Res. 23-107

Moved by Rob Dickie that the financial report for August 31, 2023, September 30, 2023, October 31, 2023 and November 30, 2023, be accepted as information.

CARRIED

B. 2023 Conference Financial Report

Executive Director Kathy Krawchuk presented the 2023 ASVA Conference Financials to the Board. The report showed the revenue from the Conference was \$57,620.50, the expenses \$32,163.16, and total profit being that of \$25,457.34.

Res. 23-108

Moved by Ren Giesbrecht that the 2023 Conference Financial Report be accepted as information.

CARRIED

Res. 23-109

Moved by Gary Burns that the 20% incentive profit share bonus from the 2023 ASVA Conference, in the amount of \$5091.47, be awarded to Executive Director, Kathy Krawchuk.

CARRIED

C. 2024 Membership Dues

The Board discussed the 2024 membership rates, which those rates utilize residential equalized assessment as part of the fee calculation. The Board agreed to stay with the same philosophy as past years at this time.

Res. 23-110

Moved by Ren Giesbrecht that the 2024 Membership Dues be accepted as presented, and furthermore, that Financial Manager Colleen Ewashko and Executive Director Kathy Krawchuk start the invoicing process in January 2024.

CARRIED

D. 2024 Proposed Draft Budget

The Board was presented with the proposed 2024 budget.

Res. 23-111

Moved by Rob Dickie that the proposed 2024 budget is accepted as presented, other than with a minor change to come forward with the Executive Director Contract fee.

CARRIED

7. OLD BUSINESS AND BUSINESS ARISING FROM September 18, 2023 MINUTES

A. Update – ATB Bank Transition and ABmunis HISA

Financial Manager, Colleen Ewashko gave an update on the ATB Bank transition and the ABmunis HISA. Executive Director Kathy Krawchuk deposited \$79,194 from the RBC checking account to the new account at the ATB, leaving \$2000 in the account at the RBC, until all cheques and auto withdraws clear the bank.

Res. 23-112

Moved by Rob Dickie that Financial Manager Colleen Ewashko invests three (3) GIC's of \$10,000 each in a laddered approach with timelines of 18 months, 24 months and 36-month terms, with ASVA's new Financial Institution, ATB.

CARRIED

Res. 23-113

Moved by Gary Burns that Financial Manager Colleen Ewashko apply for a credit card with the ATB, with a \$10000 limit, for the Executive Director, and furthermore, once the Executive Director receives her new credit card and updates all the monthly auto payments that will be applied to the new credit card, she can proceed with canceling the RBC credit card.

CARRIED

8. NEW BUSINESS

A. Discussion/Approval – Federal Government Water Treatment Pesticide Classification

Vice President Brian Waterhouse spoke on the Federal Government Water Treatment Pesticide Classification. Discussions ensued.

Res. 23-114

Moved by Ren Giesbrecht that Brian and Ian draft a letter to the government, voicing their concerns, and share it with the Board for their input at the February Board Meeting, before proceeding any further.

CARRIED

B. Discussion/Approval – A/C Umbrella Funding Agreement

President Mike Pashak spoke on the information he received from A/C (Alberta Counsel) in regards to the A/C Umbrella Funding Agreement.

Res. 23-115

Moved by Mike Pashak that this item be tabled until we get feedback from the membership, and furthermore, that the Executive Director send an email to the Summer Villages' CAO's, asking if they would be interested in a town hall meeting with Alberta Counsel regarding the Umbrella Funding Agreement.

CARRIED

C. Discussion/Approval – Alberta Invasive Species Council Annual Conference

Res. 23-116

Moved by Ren Giesbrecht that this item be accepted as information.

CARRIED

D. Discussion/Approval – Brownlee LLP Emerging Trends in Municipal law – February 2024

Res. 23-117

Moved by Kim Bancroft that items 8D) Brownlee LLP Emerging Trends Workshop and 8E) Brownlee LLP Spring Synergy be accepted as information.

CARRIED

E. Discussion/Approval – Brownlee LLP Spring Synergy March 2024

A motion regarding 8E was put forward and CARRIED in 8D.

F. 2024 Proposed Meeting Dates

Executive Director Kathy Krawchuk presented the proposed 2024 meeting dates to the Board.

Res. 23-118

Moved by Curtis Schoepp that the 2024 Board meeting dates be accepted as presented.

CARRIED

G. Local Government Fiscal Framework (LGFF)

RES. 23-119

Moved by Ian Rawlinson that ASVA writes a response letter to the Government on the LGFF announcement.

CARRIED

RES. 23-120

Moved by Ian Rawlinson that Mike and Ren draft a list of key talking points on the LGFF news release, then bring it forward for discussion to the February 20th, 2024 Board meeting, and then ASVA will distribute these key points to all of the Summer Villages, which may entice them to also write letters of concern to the Government regarding the LGFF news release.

CARRIED

9. ITEMS FOR INFORMATION

A. Action List – reviewed as information

Res. 23-121

Moved by Ren Giesbrecht that the Action List be accepted as information.

CARRIED

10. Internal Reports & Committee Reports

A. President's Report – circulated with agenda

B. Executive Director's Report – circulated with agenda

Res. 23-122

Moved by Brian Waterhouse that Items 10A – President's Report and 10B – Executive Director Report be accepted as information.

CARRIED

11. External Meetings and Reports

Appointment of Directors to Vacant Portfolios (defer until new Board members)

A. ABmunis – Ren – (report submitted)

B. ALMS – **Vacant**

C. Aquatic Invasive Species – Alberta Government – Vacant

D. Lake Stewardship/AIS – Vacant

E. Decibel Coalition – **Brian** (report submitted)

F. Alberta Water Council (AWC) – **Brian** (nothing to report at this time)

G. Pigeon Lake Watershed Assoc. – **Brian** (report submitted)

H. Municipal Sustainability Strategy Advisory Committee (MSSAC) – **Kathy** (report submitted)

I. LILSA – **Ren**

J. SVLSAC – **Ren**

K. FIRESMART – **Ren**

L. Forest Resource Improvement – Vacant

M. AB Municipal Water & Wastewater Program (Grants) – **Mike**

N. Water for Life (Grants) – **Mike**

O. WPAC – Athabasca – **Curtis**

P. WPAC – Wabamun – **Rob**

Q. AB Invasive Species Council (AISC) – **Marlene**

R. MCCAC -**Vacant**

Res. 23-123

Moved by Gary Burns that the external meeting and reports be accepted as information.

CARRIED

12. ROUND TABLE

Mike – Half Moon Bay

- LUB rewrite, in the early stages
- The Regional Waste Water Commission received a \$12 million dollar grant to complete one of the phases of the Waste Water Commission. One of members signed the grant document with the government, construction to start 2025 and should be operational at the end of 2025

Rob – Betula Beach

- Working on the LUB

Brian – Sundance Beach

- Sundance Beach is just finishing the draft of the LUB
- Things are progressing well as we work with Green Space Alliance, they are great to work with and are using out material previously drafted by one of our Councillors

Julie – Jarvis Bay

- Municipal budget saw a small increase of 1.8%
- Council made a decision, based on a public consultation, to install a “No Parking” are from the south entrance of #1 Jarvis Bay Drive to #56 from May 15 to September 15 to mirror the Town of Sylvan Lake parking program. This will hopefully alleviate some of the concerns that residents close to Petro Beach are having such as noise, personal items getting damaged, and ensuring emergency vehicles have access
- Council made a motion to re-write the LUB in 2024

Gary – Horseshoe Bay

- Municipal Affairs will not be conducting a MAP audit of Horseshoe Bay. They reviewed our performance with out an audit and determined a MAP audit will not be required
- The CAO of the County is retiring. She has been very supportive of our Village. We hope the new CAO will continue to be supportive
- The Regional partners have agreed to hire a grant manager. This position will investigate applicable grants and write the application for all the Regional Partners

Curtis – Whispering Hills

- Through A/C – did an education course on grant writing

Ren – West Cove

- Our first draft of budget 2024 was a 7.9% increase. Due to our lagoon special tax reduction (as we move to a five-year amortization) there is an actual tax reduction of 4%. We are still working at reducing the 7.9% regular budget increase
- SVLSACE - At the Summer Village of Lac Ste Anne County East October meeting we had a presentation by Connect Mobility regarding acquiring high speed internet in summer villages. They talked about a newer technology and either building fibre or a fibre backbone mesh network in each village. Their presentation included accessing grants and what was required. West Cove qualifies for the grant and expressed interest in proceeding
- SVREMP- The Summer Villages Regional Emergency Management Partnership have decided to continue as is rather than disbanding and accepting the LSAC service offer. We believe we can achieve the same services through a mutual aid agreement with them. This allows for arranging other mutual aide agreements and more control over budgeting and servicing. 2 summer villages are opting out of the partnership to persuade a county service agreement. Alberta Beach is joining our partnership

Marlene – SV Val Quentin

- ACP Grant Committee - Water Distribution Feasibility Study - working on it
- Good news we have spent our unspent MSI funds

Ian – Crystal Springs

- Finalizing LUB

Kim – Island Lake South

Larkspur

Bondiss

Sunset Beach

Whispering Hills

- Had a working CAO lunch with Marlene, enjoyed it, will continue this and maybe bring in some other CAO's

Kathy- Val Quentin

- SV Val Quentin continues to move forward with our Water Feasibility Study ACP Grant with our Tri-Village Partners (Sunset Point and AB Beach).
- Application going in for a LUB grant for the Tri-Village through the ACO Grant funding
- First paving project was a success and came in under budget, planning for further paving in 2024
- Starting to plan further Community clean-up projects for 2024 - outhouses and extra holiday trailers
- Busy with the Alberta Beach Library Board, we will work on some fairly large interior renovations, updated operational and board systems, supported by YRI

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13. ADJOURNMENT

The meeting adjourned at 8:27pm.

14. NEXT MEETING: February 12, 2024 via Zoom