

ASSOCIATION OF SUMMER VILLAGES OF ALBERTA
BOARD MEETING 6:00PM
December 02, 2024
[Meeting ID: 879 2908 7794](#)



ZOOM ATTENDANCE: Mike Pashak, Brian Waterhouse, Rob Dickie, Gary Burns, Curtis Schoepp, Marlene Walsh, Kim Bancroft, Julie Maplethorpe, Ian Rawlinson, Ren Giesbrecht

REGRETS: Kathy Dion

RECORDING: Kathy Krawchuk, Executive Director

FINANCE: Colleen Ewashko, Financial Manager

1. CALL TO ORDER

President Mike Pashak called meeting to order at 6:02 pm.

2. ADDITIONS TO THE AGENDA – None at this time

3. APPROVAL OF THE AGENDA

Res. 24-68

Moved by Gary Burns that the Agenda of December 02, 2024, be approved as presented.

CARRIED

4. MINUTES – August 19, 2024 (Board Minutes) & October 17, 2024 (AGM Minutes)

Res. 24-69

Moved by Marlene Walsh that the August 19, 2024, Board Minutes, and the proposed draft AGM Minutes of October 17, 2024, be approved as presented.

CARRIED

5. DELEGATIONS – None at this Time

6. FINANCIALS

A. Income Statement & Cash Position for Period Ending October 31, 2024

Financial Manager Colleen Ewashko provided the Board with a brief overview of the finances up to October 31, 2024.

Res. 24-70

Moved by Rob Dickie that the financial report for October 31, 2024, be accepted as information.

CARRIED

B. 2024 Executive Director's Hours of Work

Mike Pashak briefly discussed the ED's hours of work thus far for 2024 with the Board, wanting them to be aware of these hours.

Res. 24-71

Moved by Rob Dickie that the 2024 Executive Director's Hours of Work be accepted as information.

CARRIED

C. 2024 Conference Financials

Colleen Ewashko presented the financials from the 2024 ASVA Conference. The conference was successful, and a net profit was reached at \$34,186.97, including the \$3591 food credit. Discussions ensued.

It was discussed that a motion be passed to approve the 20% annual performance bonus for the Executive Director, Kathy Krawchuk, from this year's conference, being that in the amount of \$6,837.39

Res. 24-72

Moved by Julie Maplethorpe that the 2024 Conference Financials be accepted as information, and that Executive Director, Kathy Krawchuk be awarded the 20% annual performance bonus of \$6,837.39

CARRIED

D. 2024 Conference Evaluation Survey Summary

The Conference Evaluation Survey Summary was presented to the Board. Discussions ensued.

Res. 24-73

Moved by Ren Giesbrecht that the 2024 Conference Evaluation Survey Summary be accepted as information.

CARRIED

E. 2025 Membership Dues

The 2024 Summer Village Membership Dues were presented for discussion to determine if the Board wanted the 2025 membership dues increased. The Board discussed minimal increases to the membership fee and a maximum fee of not exceeding \$1000.

Res. 24-74

Moved by Kim Bancroft that this item be accepted as information.

CARRIED

F. 2025 Proposed Draft Budget

The 2025 proposed draft budget was presented to the board. Additional topics were discussed as a possibility of being added to the 2025 proposed budget, being that of the President's Stipend, ED Contract Fee, CAO Focus Group and the Elected Officials Training Handbook.

The Board also discussed the formation of a Special Committee to assist with CAO Focus Group sessions. President Pashak will check with Board members as to who would like to participate. Discussions ensued.

Res. 24-75

Moved by Brian Waterhouse that Mike makes the necessary adjustments to the 2025 Proposed Draft Budget and present it back to the Board at the next ASVA board meeting of January 20, 2025.

CARRIED

7. OLD BUSINESS ARISING FROM AUGUST 19, 2024 MINUTES

A. Status Change Due to LGFF

Res. 24-76

Moved by Ren Giesbrecht that this item be accepted as information.

CARRIED

B. GIC Discussion & Moving of Money

Financial Manager Colleen Ewashko, presented information to the Board on the GIC accounts and asked if they wanted any ASVA funds moved around.

Res. 24-77

Moved by Rob Dickie that the ASVA funds be left in the MUSH Account for the time being, without moving any further funds into GIC's.

CARRIED

8. NEW BUSINESS

A. Discussion/Approval – Discussion–Non-Membership Renewals

ED Kathy Krawchuk explained she received an email from Mayor Don Davidson, SV of Grandview, inquiring as to why two Summer Villages did not renew their memberships with ASVA. He made a comment that it was too bad the ASVA couldn't give a two-year forgiveness for hardships. Discussions ensued.

Res. 24-78

Moved by Brian Waterhouse that Mike drafts a year-end newsletter, and furthermore, that this newsletter form is an attachment to the annual Christmas Greeting that will be sent to the membership in December.

CARRIED

B. Discussion/Approval – IAMA Complimentary Invitations –February 2025 Workshop in Red Deer

ED Kathy Krawchuk informed the Board that Robert Hayder, Chair of IAMA, as well a speaker at this year's 2024 ASVA conference, has offered two complimentary registrations for the IAMA's upcoming February Workshop in Red Deer, for the ASVA Board, but has also extended the invite to the Summer Villages, and would also like some ideas how to communicate with the ASVA membership.

Res. 24-79

Moved by Ren Giesbrecht that Mike and Kathy work on an information email to send to the Summer Village CAO's, as a draw, for 2 complimentary IAMA Registrations, being sponsored by the Chair of IAMA Robert Hayder, for the February 2025 Workshop being held in Red Deer, and furthermore, Kathy will let Robert know who will be attending, once the draw has taken place.

CARRIED

C. Discussion/Approval – ACSI’s Offer to Summer Villages

ED Kathy Krawchuk received an email ACSI, whom was a speaker at the 2024 ASVA Convention, and sent an offer for the Summer Villages to review. Kathy and the Board discussed further to see if this is something that the Board would like Kathy to send to the Summer Villages. Discussions ensued.

Res. 24-80

Moved by Ren Giesbrecht that the ASVA follow up with ABmunis to see if they can provide a Cyber Security package to the Summer Villages and what the cost will be.

CARRIED

D. Discussion/Approval – 2025 Council Orientation – Brownlee LLP

ED Kathy Krawchuk explained to the Board that an email was received from Alifeyah Gulamhusein, whom was also a speaker at the 2024 ASVA conference, reaching out to see if Brownlee LLP could provide services to the Summer Villages for Council Orientation in 2025. Discussions ensued.

Res. 24-81

Moved by Ian Rawlinson that ASVA follow up with ABmunis on the Elected Officials 101 to see what their offer is for the Summer Villages.

CARRIED

E. Discussion/Approval – Letter to Minister McIver – Education Property Tax Proposal

Mike Pashak spoke to the Board about the Letter from the ASVA to Minister McIver and the Education Property Tax Proposal. Discussions ensued.

Res. 24-82

Moved by Gary Burns that this item be accepted as information.

CARRIED

F. Discussion/Approval – Letter to Minister McIver – LGFF – Time Limit to Use Funds and Borrowing Costs

Mike Pashak spoke to the Board about the Letter from the ASVA to Minister McIver, in regards to the LGFF – Time Limit to Use Funds and Borrowing Costs. Discussions ensued.

Res. 24-83

Moved by Brian Waterhouse that this item be accepted as information.

CARRIED

G. Discussion/Approval – Preparing for Minister Meetings

Marlene Walsh addressed the Board on information that was presented to her, on How to Prepare for Minister’s Meetings. Discussion ensued.

Res. 24-84

Moved by Gary Burns that Mike revive and research the ASVA Key Talking Points and present to the Board.

CARRIED

H. Discussion/Approval – Email Inquiry – Cyber Security, Elections Training & Processes 2025 and Bill 33 – Protection of Privacy Act, Implementation

Marlene Walsh addressed the Board with her inquiry. Discussions ensued.

Res. 24-85

Moved by Marlene Walsh that this item be accepted as information.

CARRIED

I. Discussion/Approval – 2025 – Proposed Board Meeting Dates

The proposed 2025 board meetings dates were presented to the Board. Discussions ensued.

Res. 24-86

Moved by Brian Waterhouse that the 2025 proposed Board meetings dates be accepted as January 20, April 7, and June 9 in-person, 2025, and that the remainder of the 2025 Board meetings be determined after the 2025 Municipal Election.

CARRIED

9. ITEMS FOR INFORMATION

- A. **Action List** – Reviewed as Information
- B. **Conference Break Out Session Notes (Information)**
 - Working Wells
 - Map Review
 - Burning Brush – Best Practices
- C. Celebrating ASVA – Lifetime Award Recipient Roger Montpellier

Mike commented on what a great job and idea Marlene had with the Celebrating ASVAs Life Member Recipient, and furthermore, that the COC can possibly follow suit in the future.

Res. 24-87

Moved by Marlene Walsh that Items 9A – Action List, 9 B – Conference Break Out Session Notes, and 9 C – Celebrating Roger Montpellier, be accepted as information.

CARRIED

10. Internal Reports & Committee Reports

- A. **President’s Report** – circulated with agenda
- B. **Executive Director’s Report** – circulated with agenda

Res. 24-88

Moved by Gary Burns that Items 10A – President’s Report and 10B – Executive Director Report be accepted as information.

CARRIED

11. External Meetings and Reports

Appointment of Directors to Vacant Portfolios (defer until new Board members)

- A. ABmunis – **Ren** – (report submitted)
- B. ALMS – Vacant
- C. Aquatic Invasive Species – Alberta Government – Vacant
- D. Lake Stewardship/AIS – Vacant
- E. Decibel Coalition – **Brian** (Nothing to report at this time)
- F. Alberta Water Council (AWC) – **Brian** (Nothing to report at this time)
- G. Pigeon Lake Watershed Assoc. – **Brian** (Nothing to report at this time)
- H. Municipal Sustainability Strategy Advisory Committee (MSSAC) – **Kathy** (report submitted)
- I. LILSA – **Ren**

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- J. SVLSAC – Ren
- K. FIRESMART – Ren
- L. Forest Resource Improvement – Vacant
- M. AB Municipal Water & Wastewater Program (Grants) – Mike
- N. Water for Life (Grants) –Mike
- O. WPAC – Athabasca – Curtis
- P. WPAC – Wabamun –Rob
- Q. AB Invasive Species Council (AISC) – Marlene
- R. MCCAC -Vacant

Res. 24-89

Moved by Brian Waterhouse that the external meeting and reports be accepted as information.

CARRIED

12. ROUND TABLE

Mike – Half Moon Bay

Rob – Betula Beach

Brian – Sundance Beach

- Sundance Beach has completed and passed the new LUB;
- A review of the speed sign data shows most drivers are compliant to the 20 kph speed limit and over 90% are traveling less than 30 kph.

Julie – Jarvis Bay

Gary – Horseshoe Bay

Curtis – Whispering Hills

Ren – West Cove

Marlene – SV Val Quentin

Ian – Crystal Springs

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- After meeting with, and the full support of the Alberta Ombudsman due to a complaint by a 'conspiracy' resident who is making frivolous complaints to council, numerous FOIP, CEO deficiencies and so forth, Development of a "Restriction of Communication Policy." These are done in larger centers but some versions may be helpful given our situation. This policy enables us to disregard complaints that are frivolous and beyond reasonable in nature. Will share this when received.

Kim – Island Lake South

Larkspur

Bondiss

Sunset Beach

Whispering Hills

Kathy- Val Quentin – Absent

13. ADJOURNMENT

The December 02, 2024 ASVA board meeting adjourned at the hour of 8:50pm.

14. NEXT MEETING: January 20, 2025 via Zoom