

ASSOCIATION OF SUMMER VILLAGES OF ALBERTA
BOARD MEETING OF May 27, 2019
6:15 pm, Royal Executive Inn, Leduc, Alberta



ATTENDANCE: President Mike Pashak, Peter Pellatt, Rob Dickie, Leslie Ellis, Morris Nesdole, Brenda Shewaga, Marlene Walsh, Gary Burns, Dennis Evans, Duncan Binder (recording)

REGRETS: Pete Langelle
Teresa Beets, Beverly Smith (excused from meeting)

DELEGATION: Phyllis Forsyth, Tina Leer – Summer Villages of Sylvan Lake

1. Call to Order

President Mike Pashak called the meeting to order at 6:30 pm.

2. Deletions & Additions to the Agenda

No additions or deletions were made to the agenda.

3. Approval of the Agenda

Res. 19-12

Moved by Gary Burns that the agenda be approved.

Carried.

4. Delegation – tabled to be included with item 7.b.

5. Minutes

a. Approval of the March 26, 2019 Meeting Minutes

Res. 19-13

Moved by Peter Pellatt that the March 26, 2019 Board of Director Meeting minutes be approved as distributed.

Carried.

6. Financial Reports

a. **Quarterly Report** – Treasurer Rob Dickie reported that the budget is holding. It is recommended that the funds allocated to the Executive Director Assistant be reallocated back to the ED position. Current expenditure is at 14% so there is no expectation for a fee increase in the future. It was decided to leave the grants in the amount of \$2,000 in the revenue stream for the time being.

Res. 19-14

Moved by Treasurer Dickie that the financial report be accepted as information.

Carried.

7. New Business

a. **Election of Vice President**

Res. 19-15

Morris Nesdole moved that Duncan Binder be nominated for Vice President. Second nomination – none. Third nomination – none.

Carried.

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Duncan Binder declared ASVA Vice President

- b. **Recruiting Committee’s Recommendation for Executive Director (Item 4) – Delegation – Executive Director Management Proposal by the Sylvan Summer Villages – Phyllis Forsyth and Tina Leer**

Presentation received as information.

Res. 19-16

Moved by Brenda Shewaga that the meeting go in-camera (7:45 pm)

Carried.

Res. 19-17

Moved by Peter Pellatt to close the in-camera meeting at 7:58 pm.

Carried.

Res. 19-18

Moved by Peter Pellatt that we proceed with the Recruiting Committee’s recommendation by entering into an employment agreement with Deb Hamilton. Failing a mutually acceptable agreement, we will proceed with pursuing an agreement with Luana Smith.

Carried.

- c. **ARMAA Golf Tournament Donation Request** – Due to insufficient funds, it was felt that we would not support this sponsorship request this year.

ACTION: Beverly to notify the organizers.

- d. **ASVA Communication Strategy** – Provided in advance of the meeting by Beverly Smith

Res. 19-19

Moved by Morris Nesdole that we accept the Communication Strategy – April 2019.

Carried.

- e. **ASVA Strategic Plan 2019** – Provided in advance of the meeting by Beverly Smith

Res. 19-20

Moved by Gary Burns that we accept the ASVA Strategic Plan 2019

Carried.

- f. **ASVA Policy and Procedure Manual**

Res. 19-21

Moved by Morris that we approve Sections FG 1-6 and BG 1-16. Seconded by Gary Burns.

Carried.

- g. **Lake Stewardship Guide Proposal**

Accepted as information. The Board will await the response by the Alberta Water Council and their “ask”/conditions of the proposal.

8. Review of Action Items – Reviewed as information.

9. Committee Reports

- a. **AUMA Infrastructure and Energy Committee** – Mike Pashak – no report

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- b. AUMA Board – Peter Pellatt – Peter reported that the consensus-building software being adopted by AUMA was excellent. A First Nations presentation by Roy P was very effective and powerful. Peter suggested this individual would be perfect for the ASVA Conference.

ACTION: Peter to provide the name and contact information for this individual.

- c. ASVA Conference Organizing Committee – Rob Dickie presented a report from the Conference Organizing Committee:

- Save-the-Date notice with the Theme “Imagine the Possibilities” approved
- Agenda is nearing completion
- Speaker suggestions are nearly complete
- CAO session is being considered and will survey CAOs
- Venue confirmed
- Sponsorship Letter updated with the addition of Gold Sponsor opportunity to present
- Entertainment – Marlene will make a recommendation by mid June
- AGM will require time for bylaw review and election for one vacancy (due to Peter moving into the Past President role)
- Bulrush Award notice/request for nominations to be sent summer villages
- Complimentary invitation to conference to be given to Beverly Smith

ACTION: Peter and Leslie to recommend a possible replacement

ACTION: Beverly to survey CAOs re CAO session on the Friday of the conference

ACTION: Beverly to send out Bulrush Award nomination and resolution request to summer villages

- d. Lake Stewardship / AIS – Marlene Walsh/ Brenda Shewaga – no report
- e. MSSAC – Dennis Evans – No report.
- f. Executive Director Report – received as information

10. Correspondence –circulated

11. Round Table – information on “all-net” provided to President Pashak

12. Adjournment Meeting adjourned at 8:48 pm.