

**ASSOCIATION OF SUMMER VILLAGES OF ALBERTA**  
**BOARD MEETING**  
**May 15, 2023**  
**6:00 pm – Dinner**  
**6:30 pm – Meeting**

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**ATTENDANCE:** President Mike Pashak, Brian Waterhouse, Rob Dickie, Gary Burns, Ren Giesbrecht, Julie Maplethorpe, Curtis Schoepp, Marlene Walsh, Kim Bancroft and Kathy Dion

**REGRETS:** Ian Rawlinson

**RECORDING:** Kathy Krawchuk, Executive Director

**FINANCE:** Colleen Ewashko, Financial Manager

**1. CALL TO ORDER**

President Mike Pashak called meeting to order at 6:35 pm.

**2. ADDITIONS TO THE AGENDA**

A. Item

**3. APPROVAL OF THE AGENDA**

**Res. 23-50**

***Moved by Brian Waterhouse that the agenda be approved as circulated.***

**Carried**

**4. DELEGATIONS - None at this time.**

**5. MINUTES**

**Res. 23-51**

***Moved by Gary Burns that the March 20, 2023 minutes be approved as circulated.***

**Carried**

**6. FINANCES**

**A) March and April 2023, Financial Report**

Financial Manager, Colleen Ewashko provided the Board with an overview of the finances for March and April 2023. The Board was advised all Summer Village 2023 Dues are paid in full. Mike advised Colleen and the Board that a cheque was reissued and sent out for the outstanding 2022 receivable with ABmuni's.

**Res. 23-52**

***Moved by Ren Giesbrecht that the Financial Manager move \$30,000 into a 1-year term.***

**Carried**

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**Res. 23-53**

***Moved by Julie Maplethorpe that an amendment be made to Res 23-52 by way of \$15,000 be invested into a 1-year term and \$15,000 is invested into a 2-year term.***

***Carried***

**Res. 23-54**

***Moved by Mike Pashak that the Financial Manager further investigate which option of investing and through which institution would be beneficial to the ASVA, and furthermore, bring the information back to Mike Pashak and Kathy Krawchuk and to have an update for the July 17, 2023 Board meeting.***

***Carried***

**Res. 23-55**

***Moved by Rob Dickie that the financial report for March and April 2023 be accepted as information.***

***Carried***

**7. OLD BUSINESS**

**A.**

**8. NEW BUSINESS**

**A. Policy # 205 – Board Composition**

**Res. 23-56**

***Moved by Ren Giesbrecht that Policy #205 – Board Composition be approved as amended.***

***Carried***

**B. Policy #503 – Financial Management**

**Res. 23-57**

***Moved by Ren Giesbrecht that the Financial Manager investigate other banking institutions for consideration and bring back the information for the July 17, 2023, Board Meeting.***

***Carried***

**Res. 23-58**

***Moved by Gary Burns that Policy #503 – Financial Management be approved as presented.***

***Carried***

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**C. Policy #502 – Budgeting & Financial Reporting**

**Res. 23-59**

***Moved by Rob Dickie that Policy #502 – Budgeting & Financial Reporting be approved as presented.***

***Carried***

**D. Policy #210 – Board President/Chair Position**

**Res. 23-60**

***Moved by Ren Giesbrecht that Policy #210 – Board President/Chair Position be approved as presented.***

***Carried***

**E. ASVA Bylaw**

**Res. 23-61**

***Moved by Rob Dickie that the ASVA Bylaws be approved as amended and proceed to seek Member approval at the AGM in October.***

***Carried***

**F. Policy # 219 - Board & Executive Director Covenant**

**Res. 23-62**

***Moved by Brian Waterhouse that Policy #219 – Board and Executive Director Covenant be endorsed by all current Board members and the new Executive Director and be accepted as information.***

***Carried***

**G. Discussion – 15 Minutes Cities – Marlene Walsh**

**Res. 23-63**

***Moved by Marlene Walsh that the 15 Minute Cities be accepted as information.***

***Carried***

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**H. Discussion – Voting in School Board Elections**

**Res. 23-64**

***Moved by Gary Burns that ASVA educate Members on the voting process for School Board trustees or other provincial referendums at the next Municipal election in 2025.***

***Carried***

**I. Discussion – School Board Agreements**

**Res. 23-65**

***Vice President Waterhouse to create a briefing note on School Board Agreements and to bring that information to the next ASVA Board meeting for further discussion.***

***Carried***

**J. Golf Carts & Alberta Traffic Safety Act Regulations**

**Res. 23-66**

***Moved by Curtis Schoepp that the ASVA promote and help write resolutions to support the use of golf carts in municipalities.***

***Carried***

**9. ITEMS FOR INFORMATION**

**A. Action List – reviewed as information**

**Res. 23- 67**

***Moved by Ren Giesbrecht that the Action List be accepted as information.***

***Carried***

**10. Committee Reports**

**A. President’s Report – circulated with agenda**

**B. Executive Director’s Report – circulated with agenda**

**Res. 23-68**

***Moved by Curtis Schoepp that Items A – President’s Report and Item B – Executive Director Report be accepted as information.***

***Carried***

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**Res. 23-69**

***Moved by Gary Burns that Mike Pashak reach out to the Provincial Association of Resort Communities of Saskatchewan President and bring back an update to the July 17, 2023, Board meeting.***

**Carried**

**11. External Meetings and Reports**

Appointment of Directors to Vacant Portfolios (defer until new Board members)

- A. AB Aquatic Invasive Species Council (AISC) – **Marlene**
- B. Alberta Lake Management Society (ALMS) – Vacant
- C. Aquatic Invasive Species – Alberta Government - Vacant
- D. Lake Stewardship/AIS – Vacant
- E. Decibel Coalition – **Brian**
- F. Alberta Water Council (AWC) – **Brian**
- G. Pigeon Lake Watershed Assoc. – **Brian**
- H. Municipal Sustainability Strategy Advisory Committee (MSSAC) – **Kathy**
- I. LILSA – **Ren**
- J. SVLSAC – **Ren**
- K. FIRESMART – **Ren**
- L. Forest Resource Improvement – Vacant
- M. AB Municipal Water & Wastewater Program (Grants) - **Mike**
- N. Water for Life (Grants) – **Mike**
- O. WPAC - Athabasca – **Curtis**
- P. WPAC – Wabamun – **Rob**

**Res. 23- 70**

***Moved by Marlene Walsh that the external meeting and reports be accepted as information.***

**Carried**

**12. ROUND TABLE**

**A) Mike – Half Moon Bay**

- Summer Village is going through a bylaw review, using MPS;
- Regional Wastewater Commission – waited 2 years for grant, project is \$14 million, received \$5 million, will talk with Government after the Election;
- Mike willing to visit Summer Villages joint meetings to listen and discuss ASVA key messages;

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**B) Rob – Betula Beach**

- Municipal reserve used as access point, very weedy, pushing to get it reclaimed;

**C) Brian – Sundance Beach**

- PLWA – would like Mike to provide an update at their AGM in July;

**D) Julie – Jarvis Bay**

- Road analysis being carried out to collect data and help with strategic planning;
- Working on a system to GPS all curb stops;
- New fire risk and fire ban signs ordered to place at each entrance;

**E) Gary – Horseshoe Bay**

- Abandoned garbage dumps and associated regulations;

**F) Curtis – Whispering Hills**

- Lake waters low;
- Meeting with 6 Summer Villages to discuss issues;
- Roads – spending \$200,000 this year;
- Recreation volleyball court to come;

**G) Ren – West Cove**

- Lakefront Parks – looking to upgrade 7 parks, \$20,000 to do a survey;
- Looking at reclaiming some land;

**H) Marlene – SV Val Quentin**

- Land Use Bylaw Rewrite/MDP & IDP Review – met with MPS to discuss;
- Road Work Projects – quotes being received to use up previous years MSI funding;
- FORTIS Alberta Wireless Broadband;
- Emergency Management – 22 DEMS & DDEMS will be invited to the ASVA conference and SVREMP Grant application submitted with a focus on home and neighborhood assessments for 11 Summer Villages in Lac Ste Anne County;
- Interlake’s Regional Trails Master Plan being drafted;
- ACP Grant Application was successful for Water Distribution System Feasibility Study;

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**I) Ian – Crystal Springs**  
**ABSENT WITH REGRETS**

**J) Kim – Island Lake South**  
**South Baptiste**  
**Sunset Beach**

- Inquired where to upload CAO job advertisements, not having too much luck filling vacant positions.

**K) Kathy- Val Quentin**

- Marlene provided an update on Kathy's behalf.

**13. ADJOURNMENT**

The meeting adjourned at 9:00 pm.

**14. NEXT MEETING:** July 17, 2023 at 6:00 p.m. (Zoom)