

**ASSOCIATION OF SUMMER VILLAGES OF ALBERTA**  
**BOARD MEETING**  
**March 15, 2021**  
**6:00 pm, Virtual Zoom Meeting**

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**ATTENDANCE:** President Mike Pashak, Duncan Binder, Rob Dickie, Peter Pallett, Marlene Walsh, Pete Langelle, Morris Nesdole, Dennis Evans, Teresa Beets, Gary Burns

**REGRETS:**

**RECORDING:** Deb Hamilton, Executive Director

**DELEGATION:** AUMA: Angela Duncan, Board of Director and VP Villages and SV, Dan Rude, CEO and Rachel de Vos, Senior Director, Policy & Advocacy

**1. Call to Order**

President Mike Pashak called the meeting to order at 6:06 pm.

**2. Additions to the Agenda – 7. g. April Special Board Meeting.**

**3. Approval of the Agenda**

**Res. 21-09**

***Moved by Gary Burns that the agenda be approved as amended.***

***Carried***

**4. Delegations –** The delegation from the AUMA joined the meeting at 6:06 p.m. The members reviewed the Briefing Note that was previously circulated to the Board.

**Preparing for 2021 Elections**

- Are in discussions with Municipal Affairs (MA) on the LAEA regarding special ballots for the provincial referendum and the senate election. Still unknown what will be required for summer villages as their elections are held in summer. A bylaw must be passed in order to accommodate the special ballot option so some may not be providing for special ballots.
- Working with MA and RMA to develop some information for candidates which will include some short videos on what the expectations are to be an elected official including those in summer villages.
- Adapting Muni's 101 so it can be delivered virtually.
- There is a new EOEP Certificate program through the U of A, Augustina Campus for elected officials who take all 7 courses. Previously the course was offered but there was no actual Certificate issued.
- The recall legislation has recently been passed. It is a very complex process that requires 40% of the population to sign a petition to recall an elected official.

**Future of Municipal Government Project**

- Being a successful and viable municipality is becoming more complex. Formed a partnership with the School of Public Policy with the U of C to explore and assess options for government structures that will enable municipalities to build thriving communities into the future
- Project includes two phases:
  - o research papers on various aspects of municipal government

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- Principle based recommendation paper outlining options that will work for the Alberta context
- AUMA and members will lead the formulation of recommendations, research papers will play the supporting role.
- Releasing information in a step process with policy briefs and provide opportunities for engagement through webinars
- This year will be building the foundation because of the fall elections. Next year will be engaging the members.

**Municipal Funding**

- Closely linked to the Future of Municipal Government Project is AUMA's work on Municipal Funding.
- AUMA surprised by the continuation of the MSI and the delay of the LGFF and the increased reduction of funding (16% more than what they originally were advised).
- Formula for MSI not equitable. There are some municipalities that have large reserves but there are much more that do not. Need to define need.

President Mike Pashak advised the delegation that ensuring a fair allocation of MSI or LGFF is in place for summer villages is one of ASVA's top priorities.

**Policing**

- Presidents' Summit focused on policing
- Province engaged in Police Act review, RCMP follow it but not bound by it the provincial Police Act, Provincial Police Service.
- Discussions ensued on the new funding model. Clarity was communicated that if there is currently an enhanced police service being paid for by the municipality in the community, once the requisitions are in place, the enhanced service will remain in the community however the municipality will only be responsible for paying the provincial requisition.

President Mike Pashak thanked the delegation for attending and they left the meeting at 7:20 p.m.

**5. Minutes – January 18, 2021**

**Res. 21-10**

***Moved by Peter Pallett that the January 18, 2021 Board meeting minutes be approved as circulated.***

***Carried***

**6. Financial Reports**

- a. **For the Period Ending February 28, 2021:** Treasurer Rob Dickie reported that there was approximately 85% of the memberships paid. Office supplies are quite high for this period because there were supplies purchased that will not have to be purchased again for quite a while. The costs of advertising for the Executive Director position has been expensed against the contingency account.

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**Res. 21-11**

***Moved by Rob Dickie that the financial report for the period ending February 28<sup>th</sup>, 2021, be accepted as information.***

***Carried***

**b. 2020 Annual Financial Statement**

**Res 21-12**

***Moved by Peter Pallett that the Financial Statement for the Year Ending December 31, 2020 be approved by the Board of Directors and further that it be presented at the 2021 Annual General Meeting for approval by the membership.***

***Carried***

**7. New Business**

**a. Decibel Coalition**

The Board reviewed information from Alan Drinkwater, Alberta and British Columbia representative of the Decibel Coalition. This information speaks to excessive boat motor noise as a persistent, pervasive and growing problem on Canadian lakes and rivers. The Coalition is seeking support for the Safe Quiet Lakes National Decibel Coalition.

**Res 21-13**

***Moved by Mike Pashak that Alan Drinkwater of the Decibel Coalition, be asked as a delegation to the next Board meeting and further to prepare a draft motion of support.***

***Carried***

**b. Peer Network**

The Board reviewed information on the future of the Peer Network. This information was circulated through the MSSAC February 18<sup>th</sup> meeting. Municipal Affairs has advised that they are no longer providing administrative support. Currently AUMA, RMA, LGAA and ARMAA make up the membership each providing two Peer Mentors and the program is funded through the Alberta Community Partnership Program. The 4 associations will be reviewing next steps and if the program is to continue there may be an opportunity for the ASVA to participate.

**Res 21-14**

***Moved by Peter Pallett that the information on the future of the Peer Network be accepted as information and further that the committee be advised that the ASVA is interested in participating and obtaining more information on the program.***

***Carried***

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**c. Policies - UPDATES**

**Res 21-15**

***Moved by Mike Pashak that Policy 205 – Board Composition, be amended as presented and discussed.***

***Carried***

**Res 21-16**

***Moved by Gary Burns that Policy 206 – Nominating New Board Members, be amended as presented.***

***Carried***

**Res 21-17**

***Moved by Peter Pallett that Policy 502 – Budgeting & Financial Reporting include the following wording: “that also includes the Notice to Reader pursuant to the standards of the Chartered Professional Accountants of Alberta” in Section 5 of the policy.***

***Carried***

**Res 21-18**

***Moved by Rob Dickie that Policy 502 – Budgeting & Financial Reporting be amended as presented and further updated.***

***Carried***

**d. Policies – NEW**

**Res 21-19**

***Moved by Duncan Binder that Policy 219 – Board-Executive Director Covenant, be approved.***

***Carried***

**Res 21-20**

***Moved by Teresa Beets that Policy 302 – McIntosh Bulrush Award, be approved.***

***Carried***

**e. Brownlee LLP – Planning 101 Session**

The Board reviewed the proposal from Brownlee LLP in relation to a proposed Planning 101 training session for summer village elected and administrative personnel. Further discussions took place regarding a second quote and a fee to charge participants should the ASVA host this kind of workshop.

**Res 21-21**

***Moved by Mike Pashak that the Executive Director be authorized to canvass the membership as to whether their elected and administrative members would be interested in taking a Planning 101 training session shortly after the next elections, that a fee of \$100 is being contemplated, that RMRF be contacted regarding a proposal for a Planning 101 training session and further that this item be brought back to the Board for further review once the information is compiled.***

***Carried***

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f. **Recruitment Committee Recommendation – Executive Director**

**Res 21-22**

*Moved by Peter Pallett that the Board move into closed session at 8:25 p.m. for the purpose of discussing the Recruitment Committee's interview outcomes.*

*Carried*

**Res 21-23**

*Moved by Duncan Binder that the Board revert to open session at 8:35 p.m.*

*Carried*

**Res 21-24**

*Moved by Mike Pashak that Sherry Poole be appointed Executive Director of the Association of Summer Villages of Alberta (ASVA) effective May 1, 2021 and further that Mike Pashak be authorized to execute an employment agreement as discussed, with Sherry Poole on behalf of the ASVA.*

*Carried*

g. **April Board Meeting**

Seeing the time was close to 9:00 p.m., President Pashak suggested the remainder of the agenda be dealt with at another meeting in April. April 19<sup>th</sup> at 6:00 p.m. was suggested.

**Res 21-25**

*Moved by Pete Langelle that a Board meeting be held on April 19<sup>th</sup> at 6:00 p.m. and that items 8. to 11. of the March 15<sup>th</sup> agenda, be placed on that agenda.*

*Carried*

**Adjournment**

President Mike Pashak adjourned the meeting at 9:00 pm.

*Next meeting is April 19 at 6:00 p.m.*