

ASSOCIATION OF SUMMER VILLAGES OF ALBERTA
BOARD MEETING 6:00PM
April 15, 2024
ZOOM ID: 865 5923 3340



ATTENDANCE: Mike Pashak, Brian Waterhouse, Gary Burns, Ren Giesbrecht, Curtis Schoepp, Marlene Walsh, Kim Bancroft, Ian Rawlinson, and Kathy Dion

REGRETS: Julie Maplethorpe & Rob Dickie

RECORDING: Kathy Krawchuk, Executive Director

FINANCE: Colleen Ewashko, Financial Manager

1. CALL TO ORDER

President Mike Pashak called meeting to order at 6:02 pm.

2. ADDITIONS TO THE AGENDA – None at this time

3. APPROVAL OF THE AGENDA

Res. 24-25

Moved by Ian Rawlinson that agenda of April 15, 2024, be approved as presented.

CARRIED

4. MINUTES – February 12, 2024

Res. 24-26

Moved by Gary Burns that the February 12, 2024, Board Minutes, be approved as presented.

CARRIED

5. DELEGATIONS

A. Dan Blackburn – Introduction, ABmunis – Cyber Security

Dan introduced himself to the ASVA Board. He made a presentation to the Board about Cyber Security and how serious this is becoming to municipalities. Discussions ensued.

President Pashak thanked Dan for joining in for tonight's ASVA Board meeting.

Dan left the meeting at the hour of 6:30pm.

B. Christine Holmes, Mayor of SV of Ma-Me-O-Beach – Viability Study

Mayor Holmes was unable to attend the Board Meeting tonight. President Pashak stepped in and spoke on the viability study that is occurring at the Summer Village of Ma-Me-O-Beach. He also informed the Board that Ren and himself sit on the committee for this study on behalf of the ASVA. President Pashak wanted the Board members to be aware of what has transpired. Discussions ensued.

6. FINANCIALS

A. Income Statement for period ending March 31, 2024

Financial Manager Colleen Ewashko provided the Board with a brief overview of the finances up to March 31, 2024. Colleen also informed the Board of where ASVA is sitting with the GIC's.

Res. 24-27

Moved by Gary Burns that the financial report for March 31, 2024, be accepted as information.

CARRIED

B. ATB Mastercard Approval – Policy # 503 – Operational Governance 500 – Credit Card

Executive Director Kathy Krawchuk explained to the Board that the ATB requires a motion to be passed indicating the name of the person whom the ASVA credit card is being issued to.

Res. 24-28

Moved by Ian Rawlinson that Executive Director Kathy Krawchuk be issued an ATB Financial credit card on behalf of the ASVA, with a credit limit of \$10,000, and furthermore, that the passed motion be forwarded to the Relations Manager at the ATB to complete the process of obtaining an ATB credit card.

CARRIED

7. OLD BUSINESS ARISING FROM February 12th, 2024 MINUTES

A. Discussion/Approval – ASVA Spring Newsletter

Res. 24-29

Moved by Curtis Schoepp that the 2024 ASVA Spring Newsletter be accepted as presented, and furthermore, that Executive Director Kathy Krawchuk upload it to the ASVA website and forward a copy onto the membership.

CARRIED

B. Discussion/Approval – Medical First Responders and Funding

ASVA Board Member Ren Giesbrecht informed the Board how important it is that the GOA implemented funding for municipal fire departments that deploy medical first responders, and feels it's worthy that the ASVA send a letter of appreciation to the GOA.

Res. 24-30

Moved by Ren Giesbrecht that Ren writes a letter on behalf of the ASVA, thanking the GOA for implementing funding for municipal fire departments that deploy medical first responders, and furthermore, that he will research the ministry responsible for implementing this.

CARRIED

C. Discussion/Approval – ASVA Advocacy Priorities

Res. 24-31

Moved by Brian Waterhouse that this item be accepted as information.

CARRIED

8. NEW BUSINESS

A. Discussion/Approval – ASVA Bylaw Amendment Update Sections # 3.09 & 11.03

Executive Director Kathy Krawchuk explained to the ASVA Board that she had filed the amended ASVA Bylaw after it was approved by the membership October 17th, 2023 at the AGM, and that Corporate Registries informed her that two changes had to be made in order for the bylaw to be accepted. She explained further, that both of these changes can be made without going back to the members for approval as the percentage is just additional information and does not change the intent of the wording, and furthermore, on the word “audit”, it is just going back to the original wording of the bylaw, so no need for member approval.

Res. 24-32

Moved by Brian Waterhouse that the ASVA bylaw be amended as follows, and furthermore, that the amended bylaw be forward back to Corporate Registries by Executive Director Kathy Krawchuk, for filing in the system.

Section # 3.09 to read “A quorum for the transaction of business at an Annual General Meeting or Special Meetings of the membership shall consist of fifty plus one percent (50 +1%) members present. Members participating by teleconference or virtual means shall be counted as those members present. AND

Section # 11.03 to read - The financial books, financial accounts, and records of the Association shall be audited at least once each year by either a duly qualified accountant appointed for that purpose at the AGM, or by two members of the Association (without signing authority), specifically appointed for that purpose, by the Board, to be the Audit Committee. A complete and proper statement of the

standing of the books for the previous year shall be presented at the AGM by the Auditor(s) or Treasurer (or Treasurer's designate). In the event that the accredited auditor or the Audit Committee is unable to perform or complete the audit, the Board may appoint replacements.

CARRIED

B. Discussion/Approval – 2024 Conference Topics

The COC informed the Board of the topics that were agreed upon at the COC meeting of March 13, 2024. The Board was asked if there were any other topics they would like added to the list. Discussions ensued. Ideas were presented for the COC to discuss at their next meeting regarding more topics and the possibility of having a panel of speakers.

Res. 24-33

Moved by Gary Burns that this item be accepted as information.

CARRIED

9. ITEMS FOR INFORMATION

- A. Action List – Reviewed as Information**
- B. SV of Silver Beach – LGFF Capital Funding Allocation Formula – Response from Minister McIver**
- C. SV of Crystal Springs - LGFF Capital Funding Allocation Formula – Response from Minister McIver**
- D. SV of Sundance Beach - LGFF Capital Allocation Formula – Letter to Minister McIver**
- E. Letter from Minister McIver – 2024 Budget**
- F. Letter to Minister Guilbeault – Retention of Ministerial Condition No. 20267**
- G. SV of Sundance Beach - LGFF Capital Allocation Formula – Response from Minister McIver**

Res. 24- 34

Moved by Brian Waterhouse that items 9A-9G be accepted as information.

CARRIED

10. Internal Reports & Committee Reports

- A. **President's Report** – circulated with agenda
- B. **Executive Director's Report** – circulated with agenda

Res. 24-35

Moved by Ian Rawlinson that Items 10A – President's Report and 10B – Executive Director Report be accepted as information.

CARRIED

11. External Meetings and Reports

Appointment of Directors to Vacant Portfolios (defer until new Board members)

- A. ABmunis – Ren – (report submitted)
- B. ALMS – Vacant
- C. Aquatic Invasive Species – Alberta Government – Vacant
- D. Lake Stewardship/AIS – Vacant
- E. Decibel Coalition – **Brian**
- F. Alberta Water Council (AWC) – **Brian**
- G. Pigeon Lake Watershed Assoc. – **Brian**
- H. Municipal Sustainability Strategy Advisory Committee (MSSAC) – **Kathy** (report submitted)
- I. LILSA – **Ren**
- J. SVLSAC – **Ren**
- K. FIRESMART – **Ren**
- L. Forest Resource Improvement – Vacant
- M. AB Municipal Water & Wastewater Program (Grants) – **Mike**
- N. Water for Life (Grants) – **Mike**
- O. WPAC – Athabasca – **Curtis**
- P. WPAC – Wabamun – **Rob**
- Q. AB Invasive Species Council (AISC) – **Marlene**
- R. MCCAC -Vacant

Res. 24-36

Moved by Brian Waterhouse that the external meeting and reports be accepted as information.

CARRIED

12. ROUND TABLE

Mike – Half Moon Bay

- Half Moon Bay working on their LUB
- Potential implementation of a waste water system, short \$1 million dollars, working through that

Rob – Betula Beach

- Absent

Brian – Sundance Beach

- Sundance Beach is doing the final review of their LUB

Julie – Jarvis Bay

- Absent

Gary – Horseshoe Bay

- Total fire ban in effect
- Tax increase of 5%
- ABmunis Mayor's Caucus was well done
- County of St. Paul has a new CAO, likes how the region works collaboratively

Curtis – Whispering Hills

- Joint meeting with Summer Villages around the lake
- Working with county on water line expansion

Ren – West Cove

- Tax increase of 6.67%
- Total Fire Ban
- Controversy created by the Village looking at creating a new category with the lots, i.e., estate lots, meeting coming up this summer

Marlene – SV Val Quentin

- VQ Addressing a couple of Chicken Coop's on lots, one caused a fire, their bylaws prevent folks from having chickens
- Full Fire Ban on

Ian – Crystal Springs

- LUB in place, community support is high, however a small group of very aggressive residents spouting conspiracy theories are probing a challenge of a Petition and immense conflict with council and others in the community

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Kim – Island Lake South

Larkspur

Bondiss

Sunset Beach

Whispering Hills

- Summer villages in Athabasca County are experiencing a winter crime spree, they are having joint meetings to come up with some solutions

Kathy- Val Quentin

- Navigating a 3-year paving project plan knowing they don't have enough funds to finish all of their roads

13. ADJOURNMENT

The meeting adjourned at 8:10pm.

14. NEXT MEETING: June 17, 2024 (In Person) – Kathy will be in touch with Mike.