



Association of
SUMMER VILLAGES
OF ALBERTA

55th Annual General Meeting
October 25, 2013
St. Albert Inn
156 St. Albert Trail, St. Albert, AB
4:00 pm

MINUTES

1. Call to Order

The 55th Annual General Meeting of the ASVA was called to Order by the President Pellatt at 4:04 pm.

2. Adoption of Minutes from 2012 Annual General Meeting

Moved by Betty Forfyflow, SV of Sunset Point that the Annual General Meeting minutes of October 19, 2012 be adopted as circulated. Seconded by Sandi Benford, SV of South View.
Carried.

3. 2011 Financial Statements

Peter Pellatt presented the Financial Statement as prepared by Accountant Patricia Fish.
Moved by Pete Langelle, SV of Ma-Me-O Beach, that the 2011 Financial Statement be accepted. Seconded by Joyce Megson, SV of Birchcliff.
Carried.

4. 2012-2013 Annual Report

Rob Dickie provided highlights of the ASVA Annual Report – Successes and Challenges. (Attached) President Peter Pellatt provided the members with the response from the Minister of Municipal Affairs to the ASVA letter of inquiry regarding MSI and Regional Collaboration Grant. (Attached)

5. ASVA Bylaws

a. Proposed Amendments

President, Peter Pellatt and Vice President, Chuck Dechene reviewed the bylaw changes (distributed to the membership on August 20, 2013) as required by Service Alberta to make our Bylaws meet government requirements.

Moved by Hugh Read, SV of Grandview, that all the bylaw changes be approved as one motion. Seconded by Frank Atkinson, SV of Larkspur.

Carried.

Moved by Hugh Read, SV of Grandview, that the all the bylaw changes as distributed August 20, 2013 be approved.

Carried.



b. **Special Resolution**

Moved by Sandi Benford, SV of South View that the existing bylaws currently registered with Service Alberta (March 24, 1977) be repealed and replaced with the new bylaws as presented. Seconded by Leslie Ellis, Past President.

Carried.

6. Elections

Pete Langelle provided the Nomination Committee report on behalf of Roger Montpellier, SV of Val Quentin, who could not be available for the AGM. The Nomination Committee was comprised of Roger Montpellier (Chair), Cindy MacDonald, and Pete Langelle. Pete explained the desire to have representation from all the ASVA regions in the province.

The Nomination Committee is recommending that the existing Directors who are willing to be re-elected be nominated, along with Marlene Walsh, SV of Val Quentin, and Glen Usselman, Summer Village of Sunrise Beach (to fill the 2 vacant positions) form the 2013-2017 Board of Directors.

Moved by Bob Lehman, SV of Val Quentin that the recommendations of the Nomination Report be accepted and approved. Seconded by Rob Dickie, SV of Betula Beach.

Carried.

The Board of Directors for 2013-2017 will be:

- Peter Pellatt – Mayor, SV of Sundance Beach
- Chuck Dechene – Deputy Mayor, SV of Bonnyville Beach
- Betty Forfyflow – Deputy Mayor, SV of Sunset Point
- Bob Yontz – Mayor, SV of Island Lake
- Dennis Evans – Administrator – SVs of Birch Cove, Ross Haven, Val Quentin
- Gary Burns – Mayor, SV of Horseshoe Bay
- Pete Langelle – Councillor, SV of Ma-Me-O Beach
- Rob Dickie – Mayor, SV of Betula Beach
- Joyce Megson – Mayor, SV of Birchcliff
- Marlene Walsh – Deputy Mayor, SV of Val Quentin
- Glen Usselman – Mayor, SV of Sunrise Beach
- Leslie Ellis, Past President (Pending results of Board Executive elections)
- Beverly Anderson – Executive Director (Deputy Mayor, SV of Norglenwold)

7. Next Annual General Meeting

The next Annual General Meeting of the ASVA will take place Friday, October 17, 2014.

8. Adjournment

Meeting adjourned at 4:26 pm



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ALBERTA
MUNICIPAL AFFAIRS
Office of the Minister

AR70384

November 26, 2013

Mr. Peter Pellatt
President, Association of Summer Villages of Alberta
71 Ravenscrag Crescent
Norglenwold, AB T4S 1S5

Dear Mr. Pellatt:

Thank you for your letter of November 6, 2013 on implementation support of the Fire Protection Plan Template for Alberta Summer Villages.

I am pleased that the Regional Collaboration Program (RCP) funding has enabled the partnering summer villages to work together to create the template. The Municipal Sustainability Initiative (MSI) capital program and the RCP may support the activities that you list in your letter.

MSI capital funding can be applied to projects that support the acquisition, construction, development, betterment, rehabilitation or non-routine maintenance of capital assets, including firefighting related capital assets.

The following items may also be considered eligible under MSI capital program criteria:

- access improvements for fire trucks and other emergency vehicles;
- traffic controlling measures, such as emergency equipment access gates;
- construction of staging areas for fire and other emergency response vehicles and equipment;
- emergency communication equipment, including cellular towers and automated call-forwarding equipment; and
- rural addressing.

Please note that municipal surveys, brushing and reduction of fire load, and other clearing of properties are not eligible under the MSI capital program.

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Mr. Peter Pellatt
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Information gathering to identify protective assets may qualify under the RCP. The RCP is under review to ensure it continues to meet regional priorities. Details on program changes will be available in 2014.

I appreciate your work in building strong communities.

Thank you again for writing.

Sincerely,

Doug Griffiths
Minister

copy: Mayor Carol McMillan, Summer Village of Norglenwold



2012 / 2013 ASVA Annual Report

Good afternoon CAO's, Mayor's and Councilors. Again, welcome to the 55th Annual Conference. For our Annual Report this year we want to review the work that your Directors have been focusing on this year for you, our Summer Villages.

We continue to feel some push back from Municipal Affairs as to the Life of the Summer Villages. They encourage us to cooperate with other villages through Regional Collaboration programs. I think it goes without saying that if we collaborate together we can save significant funds or attain better services for our rate payers.

One big ticket item that you've heard today from our President is the Fire Protection Plans and the associated funding that he was able to secure. The framework that has been developed will become a valuable resource to assist all Summer Villages in developing their own fire protection plans as part of the much broader Community Risk Management Framework. In following the proposed framework and implementing various programs, a team of qualified professionals will verify the work done by the Village thus allowing the ASVA to acknowledge that the municipality is an accredited Fire Protected Summer Village. As far as funding our President has gotten a commitment of \$150K towards this program.

A headliner in the news over the last several summers has clearly been the Cyanobacteria or blue-green algae issue. THE ASVA endorsed a resolution which was forwarded to the Minister of Environment stating that:

- Whereas the ASVA is dedicated to the continual improvement in the wellness of the lakes in Alberta.
- And whereas the negative impact of Blue-Green Algae upon the health of Alberta's lakes is recognized to be severe, ongoing and increasing.
- Be it resolved that the ASVA engage its resources in educating the public and lobbying the Government of Alberta on finding solutions to contain, reduce and eliminate the problem of Blue-Green Algae.

With that being said the ASVA Working Group strategy is to:

- Gain a better understanding of blue-green algae from experts in the field;
- Provide factual details on which to work with and lobby the government;
- Educate and disseminate information on blue-green algae to members of the ASVA and other interested organizations; and most importantly,
- Promote bylaws and best practices to alleviate blue-green algae from Alberta's lakes.

As it stands, the Association of Pigeon Lake Municipalities group is looking at in-lake and out-of-lake solutions. From this work, ASVA will have the ability to lobby the Government



for funding to field trial some of the solutions such that we may be able to alleviate blue-green algae from our “lake vocabulary”.

Let’s not forget about the Zebra Mussel presentation that we had today. This is again a real eye opener that we heard earlier this year, again showing us how susceptible our lakes really are.

On your behalf, our President continues to work with the AUMA and in particular his current involvement with the Municipal Government Act, a long and difficult process. Issues that could come forward include things such as municipalities with fewer than 1000 people being dissolved, clearly a threat to most of us.

We know that you as Village Administrators have done great things regarding: regional collaboration; or perhaps lake management issues; general operations; or even by-laws or development issues. We would like to see you share these successes with the ASVA such that we can share these with the membership so that others do not have to reinvent the wheel. So if you have anything at all that you wish to share with other Summer Villages please do not hesitate to forward it to our Executive Director.

And on that note, the Board would like to state that we have found a real diamond in the rough in Beverly Anderson as our Executive Director. She has helped guide the Board beyond our expectations and more importantly kept our President focused on the tasks at hand. Last year on very short notice she pulled a rabbit out of the hat in orchestrating one of the most successful conferences to date. On behalf of the board I would like to send our sincere appreciation out to Bev for the work she has done for us to help you, our Summer Villages.

On behalf of the Board, thank you for your continued support and we hope you enjoy the balance of the evening and the rest of the conference.